

**AGENDA**

12:00 p.m. Wednesday, December 28, 2011

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

**DEPARTMENT OF ADMINISTRATION**

**DIRECTOR DAMMINGER  
DEPUTY DIRECTOR W. WALLACE**

**A-1 RESOLUTION AUTHORIZING 2011 BUDGET TRANSFERS WITHIN THE COUNTY OF GLOUCESTER.** Transfer funds from one department to another where needed.

**TRANSFER FROM**

Information Technology– S&W	\$ 50,000.00
Cultural & Heritage– S&W	48,000.00
Extension Services– S&W	<u>30,000.00</u>
	\$ 128,000.00

**TRANSFER TO**

Prosecutor– S&W	118,000.00
Buildings & Grounds– S&W	<u>10,000.00</u>
	\$ 128,000.00

**A-2 RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS IMPROVEMENT AUTHORIZATIONS.** This resolution cancels unexpended Capital Appropriations that are no longer needed and reduces the debt authorization, thereby reducing the County's net debt.

<u>Ordinance</u>	<u>Purpose</u>	<u>Transferred To</u>	<u>Amount</u>
41239	West Deptford Redevelopment	Deferred Charges - Unfunded	\$ 9,500,000.00
41300	Paulsboro Port	Deferred Charges – Unfunded	\$ 2,500,000.00

Ordinance 41239 can be cancelled because we sold the property to LS Power, recouped our money and no longer require the appropriation or the debt authorization. Ordinance 41300 was to be used to pay expenses associated with the Paulsboro Port Project pending reimbursement from the South Jersey Port Corp. Reimbursement has been received and the project has its own funding, so these funds are no longer needed.

**A-3 RESOLUTION AUTHORIZING CANCELLATION OF GRANT RECEIVABLE AND RESERVE BALANCES.** This resolution cancels remaining small balances of grant appropriations and grant receivables which will not be spent or received.

**Project**

<u>Title</u>	<u>Receivable</u>	<u>Reserve</u>
Work First New Jersey	64,558.00	64,558.00
State Community Partnership	83.00	83.00
DUI Sobriety Checkpoint & Saturation	10,475.00	10,475.00
Child Passenger Safety Seat	4,642.82	4,642.82
Child Passenger Safety Seat	545.83	545.83
Insurance Fraud	77,160.07	77,160.07
Cops in Shops	180.00	180.00
Personal Assistance Service Program	38,847.00	38,847.00
Personal Assistance Service Program	98,000.00	98,000.00

County Environmental Health Act	24,170.00	24,170.00
Traffic Safety Program	8,751.97	8,751.97
2007 Homeland Security	18.82	18.82
Pre-Disaster Mitigation Program	42,044.00	42,044.00
FY08 Interoperable Emergency Communications		
Grant Program Radio Reprogramming	33,376.00	33,376.00

This resolution cancels unspent balances (and their corresponding receivables) on grants. In some cases the project the grant funded came in under cost and could be used for no other purpose, in some cases restrictive rules governing which citizens could qualify the funds resulted in few qualifying and leftover funds at the end of the grant period and in one case the state decided, after awarding the grant, that it would handle the program itself and cancelled the grant. The Treasurer has specific details for each if needed.

**A-4 RESOLUTION REALIGNING THE GLOUCESTER COUNTY DIVISION OF ADDICTION SERVICES INCLUSIVE OF MUNICIPAL ALLIANCE FROM THE DEPARTMENT OF HUMAN SERVICES TO THE DEPARTMENT OF HEALTH AND SENIOR SERVICES.** The Gloucester County Department of Health & Senior Services, Division of Health, offers many types of assistance to County residents in the promotion of good health practices. The realignment of the County's Division of Addiction Services, inclusive of Drug & Alcohol/Municipal Alliance, from the Department of Human Services to the Division of Health would better serve the unique needs of Gloucester County residents in the prevention, intervention, treatment and recovery support for adults and adolescents, in harmony with other health services provided.

**A-5 RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT MADE BY AND BETWEEN THE COUNTY OF GLOUCESTER AND THE TOWNSHIP OF WOOLWICH REGARDING THE APPROVAL, DESIGN AND CONSTRUCTION OF A CULVERT ON MILL ROAD WITHIN THE TOWNSHIP OF WOOLWICH.** The County of Gloucester (hereinafter the "County"), and the Township of Woolwich (hereinafter the "Township") propose to enter into a Shared Services Agreement under and pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., (hereinafter the "Act") for purposes of facilitating the approval, design, construction and funding of a new culvert on Mill Road, which is not a County road, within the Township, in order to replace the Old Hendrickson Mill Bridge known as County Bridge 4-E-6 hereinafter the (Old Bridge) over the Little Timber Creek. The Old Bridge developed a sink hole in the year 2010, which necessitated the closing of same; and then incurred further damage from the above average rain falls in the County in August, 2011, and from an earthquake, and Hurricane Irene in August and September, 2011. The damage to the Old Bridge left it in a state of imminent collapse, so that the County was required to remove and demolish same on an emergency basis. The Old Bridge was removed and demolished by the County through its contractor between September and November 2011. The County and the Township desire now to enter into a Shared Services Agreement to construct a culvert over the Little Timber Creek to reconnect the two ends of Mill Road in the Township where the Old Bridge used to stand. The proposed agreement provides for the rights, duties, obligations and responsibilities of the County and the Township as it relates to the approval, design, construction and funding of this new culvert.

**A-6 RESOLUTION AUTHORIZING AMENDMENT TO RESOLUTION ADOPTED BY THE GLOUCESTER COUNTY BOARD OF CHOSEN FREEHOLDERS ON JANUARY 7, 2011 APPOINTING A COUNTY ASSESSOR FOR THE COUNTY OF GLOUCESTER.** Resolution dated January 7, 2011 appointing Robyn Glocker-Hammond shall be amended in accordance with the State of New Jersey, Division of Taxation and N.J.S.A. 54:1-89. The County officials met with the State of New Jersey, Division of Taxation, which meeting was held on February 4, 2011 and the State of New Jersey agreed that "in accordance with the pilot program Ms. Glocker-Hammond's term of office as County Assessor is for five years commencing on the date of her appointment, January 7, 2011 and ending on January 6, 2016."

**A-7 RESOLUTION AUTHORIZING AMENDMENT TO RESOLUTION ADOPTED BY THE GLOUCESTER COUNTY BOARD OF CHOSEN FREEHOLDERS ON APRIL 21, 2010 APPOINTING A DEPUTY COUNTY ASSESSOR FOR THE COUNTY OF GLOUCESTER.** Resolution dated April 21, 2010 appointing Bonnie Longo shall be amended in accordance with the State of New Jersey, Division of Taxation, N.J.S.A. 54:1-91 and N.J.A.C. 18:17A-1.3(b) to reflect that Bonnie Longo's appointment shall commence on May 1, 2010 and end on April 30, 2013.

**A-8 RESOLUTION APPOINTING A NEW JERSEY COUNTY EXCESS JOINT INSURANCE FUND COMMISSIONER AND ALTERNATE NEW JERSEY COUNTY EXCESS JOINT INSURANCE FUND COMMISSIONER.** According to N.J.S.A. 40A:10-37, the County must appoint a NJCEIF Commissioner and alternate; therefore Gerald White is appointed the Commissioner and Matthew Lyons is appointed as the alternate.

**A-9 RESOLUTION AUTHORIZING APPOINTMENT OF A FIRE COORDINATOR FOR THE COUNTY OF GLOUCESTER IN CONJUNCTION WITH FIVE (5) DEPUTY FIRE COORDINATORS TO SERVE CONCURRENTLY.** A Fire Coordinator must be appointed in accordance with the Emergency Deployment Act, N.J.S. 52:14E-15; therefore this resolution authorizes the reappointment of Dennis Kappler as Fire Coordinator and Edward Johnson, Eric Farley, Albert Silbaugh, Greg Hurst and William Ross, Jr., as Deputy Fire Coordinators.

**A-10 RESOLUTION APPOINTING A REPRESENTATIVE AND ALTERNATE TO THE GLOUCESTER COUNTY INSURANCE COMMISSION (GCIC).** According to the rules and regulations of The Gloucester County Insurance Commission a representative and an alternate must be appointed on an annual basis. Therefore, Anthony Fiola is appointed representative and George Hayes is appointed the alternate.

**A-11 RESOLUTION APPOINTING THOMAS BIANCO AND HUGH GARRISON TO THE GLOUCESTER COUNTY UTILITIES AUTHORITY.** Thomas Bianco's appointment is to fill the unexpired term of Josephine Myers due to retirement (term will expire 2/1/ 2013) Hugh Garrison's is to fill the unexpired term of David Shields due to retirement (term will expire 2/1/2015)

**DEPARTMENT OF ECONOMIC  
DEVELOPMENT & PUBLIC WORKS**

**FREEHOLDER SIMMONS  
FREEHOLDER CHILA**

**B-1 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER, INCREASE #2-FINAL, WITH DEFALCO & BISCONTI, INC., IN THE AMOUNT OF \$27,079.85 REGARDING COUNTY ENGINEERING PROJECT #02-11SA.** The Resolution will approve and authorize Contract Change Order #02-Increase, Final with DeFalco & Bisconti, Inc. (725 Old White Horse Pike, Atco, NJ 08004), for final "as-built" quantities to reflect actual field conditions. Supplemental Items for additional tree removal, thrie beam, detectable warning surface and imported fill for the project "Reconstruction of County Culvert 4-D-6, Oak Grove Road, County Route 671 over Grand Sprute Run, Woolwich Township, County of Gloucester, Engineering Project 02-11SA," in the amount of \$27,079.85. This project consists of the replacement of the existing deteriorated culvert carrying the Grand Sprute Run, tributary to the Raccoon Creek under Oak Grove Road, County Route 671. The Oak Grove Road culvert reconstruction will provide a 46'-6" wide roadway width. The work has included the construction of sidewalk with parapet on the east side and a barrier on the west side, construction of drainage, and approach roadway reconstruction. The new culvert will be a 7' wide x 2'-10" high open bottom corrugated aluminum structural plate arch pipe, supported on a concrete foundation. This Project is 100% State Aid funded.

**B-2 RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT NO. 11-66-110 BETWEEN THE COUNTY OF GLOUCESTER AND THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION IN THE AMOUNT OF \$125,000 FOR THE GLOUCESTER COUNTY SOUTH JERSEY TRANSIT EXPANSION FRAMEWORK STUDY.** The Gloucester County South jersey Transit Expansion Framework Study will involve Wenonah, Westville, City of Woodbury, Woodbury Heights, Mantua, Pitman, Glassboro, and 11 potential station stops associated with the Delaware River Port Authority (DRPA) plans to extend light rail service from Camden to Glassboro, New Jersey. The Framework Study will provide the municipalities the opportunity to develop conceptual plans of how the rail line could function in each municipality. The study will assess the Transit-Oriented Development (TOD) Readiness of the communities and utilize stakeholder outreach to create community profiles containing maps, demographics, and statistics. The Study is funded through the Delaware Valley Regional Planning Commission's (DVRPC) Transportation and Community Development Initiative (TCDI) grant program.

**B-3 RESOLUTION AUTHORIZING A CONTRACT WITH GROUP MELVIN DESIGN TO UNDERTAKE THE GLOUCESTER COUNTY SOUTH JERSEY TRANSIT EXPANSION FRAMEWORK STUDY IN AN AMOUNT NOT TO EXCEED \$100,000 FOR THE CONTRACT TERM OF DECEMBER 28, 2011 THROUGH JUNE 30, 2012.** The resolution will authorize a contract between Gloucester County and Group Melvin Design with offices at 3 South Broad Street, Woodbury, New Jersey, for the Gloucester County South Jersey Transit Expansion Framework Study. The Gloucester County South Jersey Transit Expansion Framework Study will involve Wenonah, Westville, City of Woodbury, Woodbury Heights, Mantua, Pitman, Glassboro, and 11 potential station stops associated with the Delaware River Port Authority (DRPA) plans to extend light rail service from Camden to Glassboro, New Jersey. The Framework Study will provide the municipalities the opportunity to develop conceptual plans of how the rail line could function in each municipality. The study will assess the Transit-Oriented Development (TOD) Readiness of the communities and utilize stakeholder outreach to create community profiles containing maps, demographics, and statistics. The Study is funded through the Delaware Valley Regional Planning Commission's (DVRPC) Transportation and Community Development Initiative (TCDI) grant program.

**B-4 RESOLUTION AUTHORIZING A GRANT APPLICATION AND GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION BY THE COUNTY OF GLOUCESTER FOR LOCAL COUNTIES AND MUNICIPALITIES LOCAL BRIDGES FUTURE NEEDS 2012 IN THE AMOUNT OF \$400,000.00.** The Resolution authorizes and approves the County to submit a Grant Application and execute a grant contract with the New Jersey Department of Transportation by the County of Gloucester for Local Counties and Municipalities Local Bridges Future Needs 2012 LBFN-2012-Gloucester County-00037 Grant in the amount of \$400,000.00 for the fiscal year 2012 for the Repairs to Gloucester County Bridge 2-H-1, White Bridge on County Route 643 over Hessian Run, in the Township of West Deptford. The State has available funding for bridges under a \$25 million dollar County Bridge initiative for bid ready projects. The aid allotment is funding the repairs to the White Bridge over Hessian Run. This project is 100% State Aid funded.

**B-5 RESOLUTION AUTHORIZING A GRANT APPLICATION AND GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION BY THE COUNTY OF GLOUCESTER FOR LOCAL COUNTIES AND MUNICIPALITIES LOCAL BRIDGES FUTURE NEEDS 2012 IN THE AMOUNT OF \$600,000.00.** The Resolution authorizes and approves the County to submit a Grant Application and execute a Grant Agreement with the New Jersey Department of Transportation by the County of Gloucester for Local Counties and Municipalities Local Bridges Future Needs 2012 LBFN-2012-Gloucester County-00036 Grant in the amount of \$600,000.00 for the fiscal year 2012 for the Replacement of Gloucester County Bridge 4-J-8, Barnsboro-Blackwood Road (CR603) over Mantua Creek, in the Townships of Mantua and Deptford. The State has available funding for bridges under a \$25 million dollar County Bridge initiative for bid ready projects. The aid allotment is funding the replacement of the concrete bridge along Blackwood-Barnsboro Road over Mantua Creek with a single-span steel stringer bridge with a concrete deck. The project is under construction and the agreement will finalize reimbursement for the work. This project is 100% State Aid funded.

**DEPARTMENT OF HEALTH &  
EDUCATION**

**DEPUTY DIRECTOR W. WALLACE  
FREEHOLDER CHILA**

**DEPARTMENT OF PUBLIC SAFETY,  
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA  
FREEHOLDER DiMARCO**

**D-1 RESOLUTION AUTHORIZING THE PURCHASE OF (ONE) EOD 9 BOMB SUIT FROM ALLEN-VANGUARD TO BE USED BY THE REGIONAL BOMB SQUAD IN THE AMOUNT OF \$23,850.00 FROM THE FY09 HOMELAND SECURITY GRANT. THIS IS A GSA PURCHASE AND THE GSA# IS GS-07F-0207M.** The Regional Bomb Squad will be purchasing a EOD 9 bomb suit in the amount of \$23,850.00 from the FY09 Homeland Security Grant. The purchase will be with Allen Vanguard, who offers this suit under GSA contract. The GSA number is GS-07F-0207M. The EOD 9 bomb suit will provide the highest degree of protection and operational flexibility for EOD and CBRN missions.

**DEPARTMENT OF SOCIAL &  
HUMAN SERVICES**

**FREEHOLDER NESTORE  
DEPUTY DIRECTOR W. WALLACE**

**DEPARTMENT OF GOVERNMENT  
SERVICES**

**FREEHOLDER L. WALLACE  
FREEHOLDER DiMARCO**

**F-1 RESOLUTION AUTHORIZING THE PURCHASE OF AUTOMATED LICENSE PLATE READER (ALPR) EQUIPMENT AND ACCESSORIES FROM GENERAL SALES ADMINISTRATION T/A MAJOR POLICE SUPPLY FOR THE GLOUCESTER COUNTY PROSECUTOR'S OFFICE AND GLOUCESTER COUNTY EMERGENCY RESPONSE THROUGH STATE CONTRACT NUMBER A80311 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$125,000.** A resolution authorizing an open-ended contract for the period of one year with General Sales Administration T/A Major Police Supply is scheduled for the December 28, 2011 Freeholder Agenda. This will allow the Gloucester County Prosecutor's Office and the Gloucester County Emergency Response to purchase mobile and portable Automated License Plate Recognition (ALPR) equipment and accessories through State Contract A80311. This equipment involves the use of specialized cameras and software that recognize, capture, and record the images of license plates. ALPR technology then translates the characters into data which automatically queries files for stolen vehicles, wanted felons and persons of interest on the terrorist watch list.

**F-2 RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER SOFTWARE AND MAINTENANCE FROM DELL MARKETING L.P. FOR THE GLOUCESTER COUNTY PROSECUTOR'S OFFICE THROUGH STATE CONTRACT NUMBER A77003 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$100,000.** A resolution authorizing an open-ended contract for the period of one year with Dell Marketing, L.P. is scheduled for the December 28, 2011 Freeholder Agenda. This will allow the Gloucester County Prosecutor's Office to purchase computer software and maintenance through State Contract A77003. This computer software is essential to the daily operations of the Gloucester County Prosecutor's Office.

**F-3 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO EAGLE POINT GUN/TJ MORRIS & SON FOR THE SUPPLY AND DELIVERY OF FEDERAL AMMUNITION(OR APPROVED EQUAL) FOR SHERIFF'S DEPARTMENT, CORRECTIONS AND THE PROSECUTOR'S OFFICE IN THE COUNTY OF GLOUCESTER AND EXISTING UNITS WITHIN THE COUNTY FOR A MINIMUM CONTRACT AMOUNT OF ZERO AND A MAXIMUM CONTRACT AMOUNT OF \$120,000 PER YEAR FOR A PERIOD COMMENCING DECEMBER 28, 2011 AND TERMINATING DECEMBER 27, 2013 WITH AN OPTION TO EXTEND THE CONTRACT FOR ONE (1) TWO (2) YEAR PERIOD OR TWO (2) ONE (1) YEAR PERIODS.** A resolution to execute a contract between the County of Gloucester, 2 South Broad St., Woodbury, New Jersey, 08096 and Eagle Point Gun/TJ Morris & Sons, 1707 Third Street, Thorofare, New Jersey 08086, for the purchase of ammunition for employees of the Gloucester County Sheriff's Department, Department of Corrections and the Gloucester County Prosecutor's Office and existing units commencing November 25, 2011 and terminating November 24, 2013 with an option to extend for one (1) two (2) year period or two (2) one (1) year periods for a minimum contract of zero and a maximum annual contract amount of \$120,000.00, as described in the bid specifications PD-011-058.

**DEPARTMENT OF PARKS & LAND  
PRESERVATION**

**FREEHOLDER DiMARCO  
FREEHOLDER CHILA**

**G-1 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND THE BOROUGH OF SWEDESBORO TO PROVIDE LANDSCAPE DESIGN SERVICES.** Resolution authorizing the execution of a shared Service Agreement made by and between the County of Gloucester and the Borough of Swedesboro is scheduled for the December 28, 2011 Freeholder Agenda. The Borough is requesting the services of the County's Landscape Architect Designer to assist them in a beautification project. The goal of the project is to increase the curb appeal of a small area in front of St. Clare of Assisi Parish Center/School along Kings Highway. The size of the area is approximately 150 x 125 feet, with existing pavement and fencing that will be removed and replaced with landscaping, benches and possibly brick pavers. This is at no cost to the County.

**G-2 RESOLUTION AUTHORIZING ACQUISITION OF A DEVELOPMENT EASEMENT, AND THE SIGNING OF AN AGREEMENT OF SALE AND OTHER DOCUMENTS NECESSARY FOR CLOSING REGARDING THE FARM PROPERTY OF DAVIDSON GROUP, LLC, LOCATED IN THE TOWNSHIP OF WOOLWICH, KNOWN AS BLOCK 46, LOT 8, CONSISTING OF APPROXIMATELY 23.152 ACRES, IN THE AMOUNT OF \$420,208.80 (CERTIFIED AT \$18,150.00 PER ACRE).** This resolution endorses the purchase of the development rights on a property that has made application to the Farmland Preservation Program. This resolution deals with the items necessary in order to commence settlement on this property (signing of the agreement of sale, deed of easement, etc.), which is expected to occur in early January, 2012. The property is eligible for a 60% reimbursement for the settlement costs from the State in the County's upcoming Farmland Preservation funding round. It should be noted that this property is contiguous and/or in close proximity to more than 1,000-acres of previously preserved farmland. It should also be noted this property had previously received subdivision approvals for 4 lots to be used for single family homes, but will now be permanently preserved as farmland.

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

Adjournment

A1

**RESOLUTION AUTHORIZING 2011 BUDGET TRANSFERS  
WITHIN THE COUNTY OF GLOUCESTER**

**WHEREAS**, the Treasurer of the County of Gloucester has recommended that there be 2011 Budget Transfers; and

**WHEREAS**, said transfers are in accordance with the provisions of Title 40A of the revised statutes of the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester that the following transfer of funds in the 2011 Budget is hereby authorized:

**TRANSFER FROM**

Information Technology- S&W	\$ 50,000.00
Cultural & Heritage- S&W	48,000.00
Extension Services- S&W	<u>30,000.00</u>
	\$ 128,000.00

**TRANSFER TO**

Prosecutor- S&W	118,000.00
Buildings & Grounds- S&W	<u>10,000.00</u>
	\$ 128,000.00

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 28, 2011, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

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**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

**ATTEST:**

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**ROBERT N. DILELLA,  
CLERK OF THE BOARD**

A2

**RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS  
IMPROVEMENT AUTHORIZATIONS**

**WHEREAS**, certain General Capital Improvement Authorization balances remain dedicated to projects now completed; and

**WHEREAS**, it is necessary to formally cancel said unexpended balances so that they may be transferred, as appropriate, to the Capital Improvement Fund, Reserve for Debt Service, Capital Improvement Fund or Deferred Charges Unfunded, as appropriate;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that the following unexpended and dedicated balances of General Capital Improvement Authorizations be canceled and transferred as follows;

<u>Ordinance</u>	<u>Purpose</u>	<u>Transferred To</u>	<u>Amount</u>
41239	West Deptford Redevelopment	Deferred Charges - Unfunded	\$ 9,500,000.00
41300	Paulsboro Port	Deferred Charges – Unfunded	\$ 2,500,000.00

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 28, 2011 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

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**ROBERT M. DAMMINGER**  
**FREEHOLDER DIRECTOR**

**ATTEST:**

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**ROBERT N. DILELLA,**  
**CLERK OF THE BOARD**



A3

**RESOLUTION AUTHORIZING CANCELLATION OF GRANT  
RECEIVABLE AND RESERVE BALANCES**

**WHEREAS**, the Budget Office, in reviewing various grant accounts, has determined some balances that should be canceled because of projects coming in under original budget; and

**WHEREAS**, the Budget Office has further determined that it is necessary to cancel the following grant receivable and reserve balances;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Gloucester hereby authorizes cancellation of the following grant receivable and reserve balances:

<u>Project Title</u>	<u>Receivable</u>	<u>Reserve</u>
Work First New Jersey	64,558.00	64,558.00
State Community Partnership	83.00	83.00
DUI Sobriety Checkpoint & Saturation	10,475.00	10,475.00
Child Passenger Safety Seat	4,642.82	4,642.82
Child Passenger Safety Seat	545.83	545.83
Insurance Fraud	77,160.07	77,160.07
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Personal Assistance Service Program	98,000.00	98,000.00
County Environmental Health Act	24,170.00	24,170.00
Traffic Safety Program	8,751.97	8,751.97
2007 Homeland Security	18.82	18.82
Pre-Disaster Mitigation Program	42,044.00	42,044.00
FY08 Inter-operable Emerg. Communications Grant Program Radio Reprogramming	33,376.00	33,376.00

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders, County of Gloucester and State of New Jersey held on December 28, 2011 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

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**ROBERT M. DAMMINGER**  
**FREEHOLDER DIRECTOR**

**ATTEST:**

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**ROBERT N. DI LELLA,**  
**CLERK OF THE BOARD**

AKI

**RESOLUTION REALIGNING THE GLOUCESTER COUNTY DIVISION OF  
ADDICTION SERVICES INCLUSIVE OF MUNICIPAL ALLIANCE FROM  
THE DEPARTMENT OF HUMAN SERVICES TO THE DEPARTMENT  
OF HEALTH AND SENIOR SERVICES**

**WHEREAS**, N.J.S.40:20-1 specifically provides that the property, finances and affairs of every County shall be managed, controlled and governed by the Board of Chosen Freeholders of that County and the executive and legislative powers of the County shall be vested in the Board of Chosen Freeholders; and

**WHEREAS**, N.J.S.40:20-1.2 provides that the grant of powers under the statutory provisions dealing with the management of County affairs is intended to be as broad as is consistent as with the Constitution of the State of New Jersey and with general law relating to local government; and

**WHEREAS**, the grant of powers shall, by statute, be construed as liberally as possible in regard to the County's right to reorganize its structure, subject to the general mandate of performing services; and

**WHEREAS**, the Gloucester County Department of Human Services is responsible for coordination of planning activities and administration of commissions and boards operating within that Department, including the Division of Addiction Services (Drug & Alcohol/Municipal Alliance); and

**WHEREAS**, the Gloucester County Department of Health & Senior Services operates with four divisions including the Division of Health which, among other things, offers many services to County residents and strives to promote good health practices; and

**WHEREAS**, for purposes of consistency and efficiency, the realignment of the Division of Addiction Services, inclusive of Municipal Alliance, from the Human Services Department to the Department of Health & Senior Services/Division of Health will better serve the unique needs of Gloucester County residents in the prevention, intervention, treatment and recovery support for adults and adolescents.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester that it hereby realigns the Division of Addiction Services, inclusive of Drug & Alcohol/Municipal Alliance, from the Department of Human Services to the Gloucester County Department of Health & Senior Services/Division of Health, the organizational structure of which is attached to and incorporated into this resolution.

**ADOPTED** at a regular meeting of the Gloucester County Board of Chosen Freeholders, County of Gloucester and State of New Jersey held on Wednesday, December 28, 2011 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

**ATTEST:**

\_\_\_\_\_  
**ROBERT N. DI LELLA,  
CLERK OF THE BOARD**

A5

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES  
AGREEMENT MADE BY AND BETWEEN THE COUNTY OF GLOUCESTER AND  
THE TOWNSHIP OF WOOLWICH REGARDING THE APPROVAL, DESIGN AND  
CONSTRUCTION OF A CULVERT ON MILL ROAD WITHIN THE TOWNSHIP OF  
WOOLWICH**

**WHEREAS**, the Township of Woolwich (hereinafter the "Township") is a body politic and corporate of the State of New Jersey, with its principal offices located at 120 Village Green Drive, Woolwich Township, Gloucester County, New Jersey 08085; and

**WHEREAS**, the County of Gloucester (hereinafter the "County") is a body politic and corporate of the State of New Jersey, with its principal offices located at 2 South Broad Street, Woodbury, New Jersey 08096; and

**WHEREAS**, the County may construct bridges and viaducts in the County when and where the public convenience requires pursuant to N.J.S.A. 27:19-1; and

**WHEREAS**, the County constructed and completed in or about September, 1915, a bridge at the Old Hendrickson's Mill within the Township, which connected two ends of Mill Road over a certain creek known as Little Timber Creek, which said bridge became known as County Bridge 4-E-6 (hereinafter the "Old Bridge"); and

**WHEREAS**, the County maintained the Old Bridge, since its completion and opening in 1915; and

**WHEREAS**, sometime in the year 2010, the Old Bridge developed a sink hole in the roadway, and partially collapsed, so that same was closed by the County to use by any motorized vehicles, or other such traffic; and

**WHEREAS**, sometime in the year 2011, the Old Bridge incurred further damage from above average rain falls in the County, an earthquake, and Hurricane Irene, to the point that such damage left the Old Bridge in a state of being in imminent danger of collapse; and

**WHEREAS**, based upon the Old Bridge being in imminent danger of collapse, and not repairable, the County solicited quotes for the emergency demolition and removal of the Old Bridge; and

**WHEREAS**, the County in August, 2011, awarded an emergency contract for the immediate demolition and removal of the Old Bridge to JPC Group, Inc. (hereinafter "JPC"), who thereafter commenced work to demolish and remove the Old Bridge, which included the stabilization of the banks that were at either end of the Old Bridge; and

**WHEREAS**, JPC completed its demolition and removal of the Old Bridge in approximately November, 2011, so that Mill Road was no longer connected at each end where the Old Bridge once stood; and

**WHEREAS**, the Old Bridge, which traversed the Little Timber Creek, and connected two (2) ends of Mill Road, was a County bridge, so that the bridge, and bridge only (not the spillway), was under the jurisdiction and control of the County for purposes of construction, maintenance and improvement; and

**WHEREAS**, Mill Road, which the Old Bridge connected over the Little Timber Creek, is a municipal roadway, so that same is under the jurisdiction and control of the Township for purposes of construction, maintenance and improvement; and

**WHEREAS**, the County and the Township are desirous of having a new structure constructed now in order to replace the Old Bridge, so that the two ends of the Township's municipal roadway, i.e. Mill Road, may be connected again for the convenience of County and Township residents; and

**WHEREAS**, the County and the Township believe that replacement of the Old Bridge is vital to the residents of the County and Township, and further believe that the Old Bridge was an integral part of the Township's municipal transportation system, which ensured needed access to motorized vehicles, and other such traffic, utilizing Mill Road within the Township; and

**WHEREAS**, the County and the Township are desirous of cooperating in order to ensure that a new replacement structure for the Old Bridge is approved, designed, funded, constructed and completed, as both parties believe that reconnecting Mill Road in the Township where the Old Bridge once stood is in the best interests of the residents of the Township and the County; and

**WHEREAS**, the County and the Township desire to contribute to the funding for the approval, design, construction and completion of a replacement structure for the Old Bridge; and

**WHEREAS**, the County and the Township desire to establish the terms and conditions under which the parties will provide for the approval, design, construction, completion and funding of a new structure to replace the Old Bridge by way of agreement; and

**WHEREAS**, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1 et. seq. (hereinafter the "Act"), specifically authorizes "local units" to enter into agreements for "shared services"; and

**WHEREAS**, the County and the Township each qualify as a "local unit" as that term is defined in the Act, so that the parties to this Shared Services Agreement are legally empowered to enter into same in order to ensure that the approval, design, construction, completion and funding of a new structure to replace the Old Bridge on Mill Road in the Township is undertaken and implemented.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester, that the Director of the Board, and the Clerk of the Board, are hereby authorized and directed to execute the Shared Services Agreement between the County of Gloucester and the Township of Woolwich regarding the approval, design, and construction of a culvert on Mill Road within the Township of Woolwich, which is attached to this Resolution.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, December 28, 2011, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

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**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

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**ROBERT N. DILELLA, CLERK**

A5

**SHARED SERVICES AGREEMENT  
BETWEEN THE COUNTY OF GLOUCESTER AND THE TOWNSHIP OF  
WOOLWICH REGARDING THE APPROVAL, DESIGN, AND CONSTRUCTION  
OF A CULVERT ON MILL ROAD WITHIN THE TOWNSHIP OF WOOLWICH**

**THIS UNIFORM SHARED SERVICES AGREEMENT** (hereinafter "Shared Services Agreement") dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the **TOWNSHIP OF WOOLWICH**, a body politic and corporate of the State of New Jersey, with offices at 120 Village Green Drive, Woolwich Township, New Jersey 08085 (hereinafter the "**Township**"), and the **COUNTY OF GLOUCESTER**, a body politic and corporate of the State of New Jersey, with offices at 2 South Broad Street, Woodbury, New Jersey 08096 (hereinafter the "**County**").

**RECITALS**

**WHEREAS**, the Township is a body politic and corporate of the State of New Jersey, with its principal offices located at 120 Village Green Drive, Woolwich Township, Gloucester County, New Jersey 08085; and

**WHEREAS**, the County is a body politic and corporate of the State of New Jersey, with its principal offices located at 2 South Broad Street, Woodbury, New Jersey 08096; and

**WHEREAS**, the County may construct bridges and viaducts in the County when and where the public convenience requires pursuant to N.J.S.A. 27:19-1; and

**WHEREAS**, the County constructed and completed in or about September, 1915, a bridge at the Old Hendrickson's Mill within the Township, which connected two ends of Mill Road over a certain creek known as Little Timber Creek, which said bridge became known as County Bridge 4-E-6 (hereinafter the "Old Bridge"); and

**WHEREAS**, the County maintained the Old Bridge, since its completion and opening in 1915; and

**WHEREAS**, sometime in the year 2010, the Old Bridge developed a sink hole in the roadway, and partially collapsed, so that same was closed by the County to use by any motorized vehicles, or other such traffic; and

**WHEREAS**, sometime in the year 2011, the Old Bridge incurred further damage from above average rain falls in the County, an earthquake, and Hurricane Irene, to the point that such damage left the Old Bridge in a state of being in imminent danger of collapse; and

**WHEREAS**, based upon the Old Bridge being in imminent danger of collapse, and not repairable, the County solicited quotes for the emergency demolition and removal of the Old Bridge; and

**WHEREAS**, the County in August, 2011, awarded an emergency contract for the immediate demolition and removal of the Old Bridge to JPC Group, Inc. (hereinafter "JPC"), who thereafter commenced work to demolish and remove the Old Bridge, which included the stabilization of the banks that were at either end of the Old Bridge; and

**WHEREAS**, JPC completed its demolition and removal of the Old Bridge in approximately November, 2011, so that Mill Road was no longer connected at each end where the Old Bridge once stood; and

**WHEREAS**, the Old Bridge, which traversed the Little Timber Creek, and connected two (2) ends of Mill Road, was a County bridge, so that the bridge, and bridge only (not the spillway), was under the jurisdiction and control of the County for purposes of construction, maintenance and improvement; and

**WHEREAS**, Mill Road, which the Old Bridge connected over the Little Timber Creek, is a municipal roadway, so that same is under the jurisdiction and control of the Township for purposes of construction, maintenance and improvement; and

**WHEREAS**, the County and the Township are desirous of having a new structure constructed now in order to replace the Old Bridge, so that the two ends of the Township's municipal roadway, i.e. Mill Road, may be connected again for the convenience of County and Township residents; and

**WHEREAS**, the County and the Township believe that replacement of the Old Bridge is vital to the residents of the County and Township, and further believe that the Old Bridge was an integral part of the Township's municipal transportation system, which ensured needed access to motorized vehicles, and other such traffic, utilizing Mill Road within the Township; and

**WHEREAS**, the County and the Township are desirous of cooperating in order to ensure that a new replacement structure for the Old Bridge is approved, designed, funded, constructed and completed, as both parties believe that reconnecting Mill Road in the Township where the Old Bridge once stood is in the best interests of the residents of the Township and the County; and

**WHEREAS**, the County and the Township desire to contribute to the funding for the approval, design, construction and completion of a replacement structure for the Old Bridge; and

**WHEREAS**, the County and the Township desire to establish the terms and conditions under which the parties will provide for the approval, design, construction, completion and funding of a new structure to replace the Old Bridge by way of agreement; and

**WHEREAS**, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1 *et. seq.* (hereinafter the "Act"), specifically authorizes "local units" to enter into agreements for "shared services"; and

**WHEREAS**, the County and the Township each qualify as a "local unit" as that term is defined in the Act, so that the parties to this Shared Services Agreement are legally empowered to enter into same in order to ensure that the approval, design, construction, completion and funding of a new structure to replace the Old Bridge on Mill Road in the Township is undertaken and implemented.

**NOW, THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties hereto, the Township and the County do hereby agree as follows:

#### **AGREEMENT**

##### **A. PURPOSE OF THIS SHARED SERVICES AGREEMENT.**

The purpose of this Shared Services Agreement is to identify and agree upon the rights, duties, responsibilities and obligations, as to the parties hereto, regarding the approval, design, funding, construction and completion of a new culvert, and the roadway immediately associated with same, to replace the Old Bridge on Mill Road in the Township in order to allow for the reconnection of the two (2) ends of Mill Road at the Little Timber Creek (hereinafter referred to as the "Project"). Once completed, the Project will allow for motorized vehicles, and other such traffic on Mill Road to again traverse the Little Timber Creek.

##### **B. DESCRIPTION OF THE PROJECT AND SERVICES.**

1. **The Project.** (a) The Project shall consist of the approval, design, construction, completion and funding of a new culvert, and roadway immediately associated with such culvert, (hereinafter collectively the "Culvert") to connect the two (2) ends of Mill Road in the Township where the Old Bridge once stood. The Culvert shall be on the existing alignment of the Old Bridge, and within the existing right of way; so that there shall be no need for any property acquisitions. The design of the Culvert shall be limited to a large diameter corrugated metal pipe, which shall not exceed seven feet (7') in diameter, so that the construction of the Culvert may be undertaken by County Public Works personnel. The design of the Culvert shall be in accordance with any applicable provisions in the County's Specification Manual for "Design Standards for Highway and Related Land Improvements in Gloucester County", last revised December, 2006; and, also in accordance with the design standards and requirements of any federal and state agencies that may have jurisdiction over the Project, including, but not limited to, the New Jersey Department of Environmental Protection (hereinafter "NJDEP"). The design of the Culvert shall take into account the work completed by JPC for the County under the emergency contract for demolition and removal of the Old Bridge; and further, the design shall incorporate, as much as possible, the improvements constructed and installed by JPC under its said contract.

(b) Once preliminary design drawings, design reports, plans, specifications and estimates for the Project have been completed by the Township, the Township shall submit all of same to the County for review and comment by the County

Engineer. The County Engineer shall then review and comment upon the preliminary design drawings, design reports, plans, specifications and estimates for the Project; and thereupon, the County shall return all of same to the Township with the County Engineer's comments. The Township shall incorporate all of the County Engineer's comments into the preliminary design drawings, design reports, plans, specifications and estimates for the Project, and then undertake to finalize all of same.

- (c) Once the final design drawings, design reports, plans, specifications and estimates for the Project have been completed by the Township, the Township shall submit all same to the County for review, and final approval, by the County Engineer. The County Engineer shall review the final design drawings, design reports, plans, specifications and estimates for the Project; and thereupon, the County shall give written notice to the Township that all of same are approved or disapproved. If disapproved, the County Engineer shall indicate why same are disapproved; and the Township will make any required changes or revisions, and then resubmit the final design drawings, design reports, plans, specifications, and estimates for the Project in revised form to the County for approval by the County Engineer. This submittal and review process of the final design drawings, design reports, plans, specifications and estimates for the Project shall continue until such time as the County shall issue to the Township the County Engineer's written approval for all of same.

2. **Township's Responsibilities.** The Township shall be responsible for the following regarding Project implementation:

- (a) To obtain from a licensed professional engineer in the State of New Jersey, preliminary and final design drawings, design reports; plans; specifications and estimates for the Project; and
- (b) To obtain any and all approvals, permits, certificates, waivers and/or inspections required to complete the Project, including, but not limited to, those required by any federal, state, county, municipal or other regulatory body or agency having jurisdiction over the Project; including, but not limited to, if required, the following:
  - (i) Stream Encroachment Permit from NJDEP;
  - (ii) Water Quality Certificate from NJDEP;
  - (iii) Wetlands Permit from NJDEP;
  - (iv) Riparian Grant and Permit from NJDEP;
  - (v) Archeological Certification from NJDEP; and,



- (vi) Coastal Facilities Approval; and
  - (c) To appropriate and make available all funding necessary and required for the approvals and design required for completion of the Project; and,
  - (d) To pay any and all of the fees, costs and expenses of any kind required for the approval and design of the Project, including but not limited to, engineering fees, consulting fees, attorney's fees, inspector's fees, review fees, inspection fees, permit fees, application fees and escrows required for completion of the Project; and,
  - (e) To obtain from the County, through the County Engineer, the written comments of the County Engineer on the preliminary design drawings; design reports; plans; specifications; and estimates for the Project; and,
  - (f) To obtain from the County, through the County Engineer, the written approval of the County Engineer for the final design drawings; design reports; plans; specifications; and estimates for the Project; and,
  - (g) To inspect, maintain, repair and replace the Culvert, including payment of all fees, costs and expenses for same, after the Project is complete during the term of this Shared Services Agreement.
3. **County's Responsibilities.** The County shall be responsible for the following regarding Project implementation:
- (a) To provide to the Township as-built drawings, and all related information, regarding the emergency work (demolition and removal of the Old Bridge) completed by JPC for the County for the Township's use; and,
  - (b) To review, comment upon and approve, through the County Engineer, the preliminary and final design drawings, design reports, plans, specifications and estimates for the Project prepared and submitted by the Township; and,
  - (c) To construct the Project in accordance with the final approved design drawings, design reports, plans and specifications that are given approval by the County Engineer; and,
  - (d) To complete construction of the Project in accordance with all applicable approvals, permits, certificates, waivers, laws, statutes, rules, ordinances and regulations of the federal government, State of New Jersey, County, Township, and any other agencies or authorities having jurisdiction over the Project; and,
  - (e) To appropriate and make available all funding necessary and required for the construction of the Project; and,

- (f) To pay any and all of the fees, costs and expenses of any kind required for the construction of the Project, including, but not limited to, equipment, labor, services, materials and goods required for completion of the construction of the Project.
  - (g) To obtain, and supply to the Township, as-built drawings, and all related information, for and regarding the completed Project.
4. **Project Implementation.** The parties anticipate that the Project will begin in 2012, and take approximately eighteen (18) months to complete. The County and the Township agree to take all necessary steps to implement the Project, and perform those activities as set forth in this Shared Services Agreement. It is the intent of the Township to complete the approval and design parts of the Project in 2012. It is the intent of the County to commence construction of the Project within approximately three (3) months of completion by the Township of the approval and design portions of the Project, weather and appropriations permitting.
5. **Project Map.** Attached hereto as Exhibit "A" is a map of which the parties agree is the area along Mill Road in the Township that is subject to the provisions of this Shared Services Agreement. The limits of the Project are identified thereon.
6. **Ownership and Maintenance.** (a) The County and the Township agree that upon completion of the Project, the County will accept and retain jurisdiction and ownership of the Culvert. However, despite this, the Township agrees that it shall be responsible for the inspection, maintenance, repair and replacement of the Culvert, including all fees, costs and expenses associated with same, after completion of the Project during the term of this Shared Services Agreement. The determination as to what inspections, maintenance, repairs and/or replacement are or may be required shall be in the sole discretion of the Township; and,
- (b) The Township understands and agrees that the County may at any time after completion of the Project, in the County's sole discretion, adopt a resolution discontinuing its jurisdiction over, and ownership of, the Culvert as a County road and/or bridge, and return same to the jurisdiction, ownership and control of the Township, all in accordance with N.J.S.A. 27:16-28 and 29; and,
  - (c) For purposes of this Shared Services Agreement, the Project shall be deemed "complete" on the date upon which the Culvert is opened for use by motorized vehicles, and such other traffic.

**C. NO PAYMENT FROM COUNTY TO TOWNSHIP; NO PAYMENT FROM TOWNSHIP TO COUNTY.**

The parties agree that the County is not obligated to reimburse the Township for any fees, costs or expenses incurred by the Township for the approval and design of the Project. The Township

shall not be obligated to reimburse the County for any fees, costs or expenses incurred by the County for construction of the Project. Neither party shall be obligated to reimburse the other under this Shared Services Agreement for any fees, costs or expenses incurred by the other in the performance of its rights, duties, responsibilities, and obligations under this Shared Services Agreement.

**D. TERM OF AGREEMENT.**

This Shared Services Agreement shall be effective upon the Effective Date noted herein below, and shall conclude: (i) five (5) years from the Effective Date as set forth in Section I of this Shared Services Agreement, or (ii) upon the County adopting a resolution discontinuing jurisdiction over, and ownership of the Culvert as a County road and/or bridge, and returning same to the jurisdiction, ownership and control of the Township in accordance with N.J.S.A. 27:16-28 and 29, whichever shall occur earlier.

**E. LIMITATION OF DELEGATION AND LIABILITY; INDEMNIFICATION; INSURANCE.**

Neither County, nor Township, intends by this Shared Services Agreement to create any agency relationship other than that which may be specifically required by the Act for the limited purpose of the provision of the goods and/or services by the County, or the Township, under and pursuant to this Shared Services Agreement.

Notwithstanding any such agency relationship which may be created by the Act, and subject to the limitations of the New Jersey Tort Claims Act, the Township hereby specifically agrees to indemnify and hold the County harmless with regard to any claim of any kind, and with regard to costs for the same (including without limitation, counsel fees, expert's costs, court costs, and the like), arising out of any act or omission by the Township, or any of its agents, servants or employees, in connection with the performance of services which are the subject of this Shared Services Agreement, or arising out of, or connected in any way with, the Project.

Notwithstanding any such agency relationship which may be created by the Act, and subject to the limitations of the New Jersey Tort Claims Act, the County hereby specifically agrees to indemnify and hold the Township harmless with regard to any claim of any kind, and with regard to costs for the same (including, without limitation, counsel fees, expert's costs, court costs, and the like), arising out of any act or omission by the County or any of its agents, servants or employees in connection with the performance of services which are the subject of this Shared Services Agreement; or arising out of, or connected in any way with, the Project.

The Township represents that it maintains General Liability, and all other necessary and appropriate insurances related to the Project, and the services to be performed in connection therewith by the Township. The Township agrees that it shall upon execution of this Shared Services Agreement, and from time to time thereafter, provide the County with Certificates of Insurance for relevant insurance policies that regard and relate to the goods and services being provided by the Township to the County hereunder; and further agrees that the County shall be named as an additional insured on such policies.

The County represents that it maintains General Liability, and all other necessary and appropriate insurances related to the Project, and the services to be performed in connection therewith by the County. The County agrees that it shall upon execution of this Shared Services Agreement, and from time to time thereafter, provide the Township with Certificates of Insurance for relevant insurance policies that regard and relate to the goods and services being provided by the County to the Township hereunder; and further agrees that the Township shall be named as an additional insured on such policies.

The Township and the County indemnification obligations under this section of the Shared Services Agreement shall survive the termination of this said agreement.

**F. COMPLIANCE WITH LAWS AND REGULATIONS.**

The Township and the County agree that they will at their own cost and expense promptly comply with, or cause to be complied with, all laws, statutes, ordinance, rules, regulations, and other governmental requirements, which may be applicable to the Project, or to the goods being supplied, or the services being performed, as described and set forth in this Shared Services Agreement.

**G. NOTICES.**

Any notices and demands required to be given hereunder, shall be given to the parties in writing, and by personal delivery, overnight mail, or regular mail, at the address herein set forth, or to such other address as the parties may hereinafter substitute by written notice.

**H. MISCELLANEOUS.**

1. **Amendment.** This Shared Services Agreement may not be amended or modified for any reason without the express prior written consent of the parties hereto.
2. **Successors and Assigns.** This Shared Services Agreement shall inure to the benefit of and shall be binding upon the County, the Township, and their respective successors and assigns.
3. **Severability.** In the event that any provision of this Shared Services Agreement shall be held to be invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
4. **Counterparts.** This Shared Services Agreement may be simultaneously executed in several counterparts, each of which shall constitute an original document and all of which shall constitute but one and the same instrument.

5. **Entire Agreement.** This Shared Services Agreement sets forth all the promises, covenants, agreements, conditions and undertakings between the parties hereto with respect to the subject matter hereof, and supersedes all prior or contemporaneous agreements and undertakings, inducements, or conditions, express or implied, oral or written between the parties hereto.
6. **Further Assurances and Corrective Instruments.** The Township and the County shall execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto, and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Project, or the rights, duties, responsibilities and obligations of the parties regarding implementation of the Project; or to correct any inconsistent or ambiguous term hereof.
7. **Headings.** The Article and Section headings in this Shared Services Agreement are included herein for convenience of reference only, and are not intended to define or limit the scope of any provision of this Shared Services Agreement.
8. **Non-Waiver.** It is understood and agreed that nothing which is contained in this Shared Services Agreement shall be construed as a waiver on the part of the parties, or any of them, of any right which is not explicitly waived in this Shared Services Agreement.
9. **Governing Law and Venue.** The terms of this Shared Services Agreement shall be governed by and construed, interpreted, and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed entirely within such state, including all matters of enforcement, validity and performance. Venue of any suit, action or proceeding regarding this Shared Services Agreement shall be in the Superior Court, Law Division, Gloucester County.
10. **Budget Contingency and Liens.** The Township and the County are political subdivisions of the State of New Jersey and, as such, (1) any and all financial obligations described hereunder are subject to, and contingent upon, annual budget and appropriations requirements, and (2) no consultants, contractors or subcontractors shall have lien rights against the parties, nor against any property of the parties in the event of nonpayment of any amount due to them related to the Project.
11. **Counterparts.** This Shared Services Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and together shall constitute one and the same instrument.

**I. EFFECTIVE DATE.**

This Shared Services Agreement shall be effective as between the County and the Township on the date approved by the last of the parties hereto to approve it, which date shall be considered the commencement date of this Shared Services Agreement.

**IN WITNESS WHEREOF**, the County has caused this Agreement to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party passed for that purpose; and the Township has caused this Agreement to be signed by its properly authorized representative, attested by its Clerk, and its corporate seal affixed hereto, pursuant to a Resolution of said party passed for that purpose.



**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DI LELLA, CLERK**

**By:** \_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**THE TOWNSHIP OF WOOLWICH**

\_\_\_\_\_  
**JANE B. DiBELLA, CLERK**

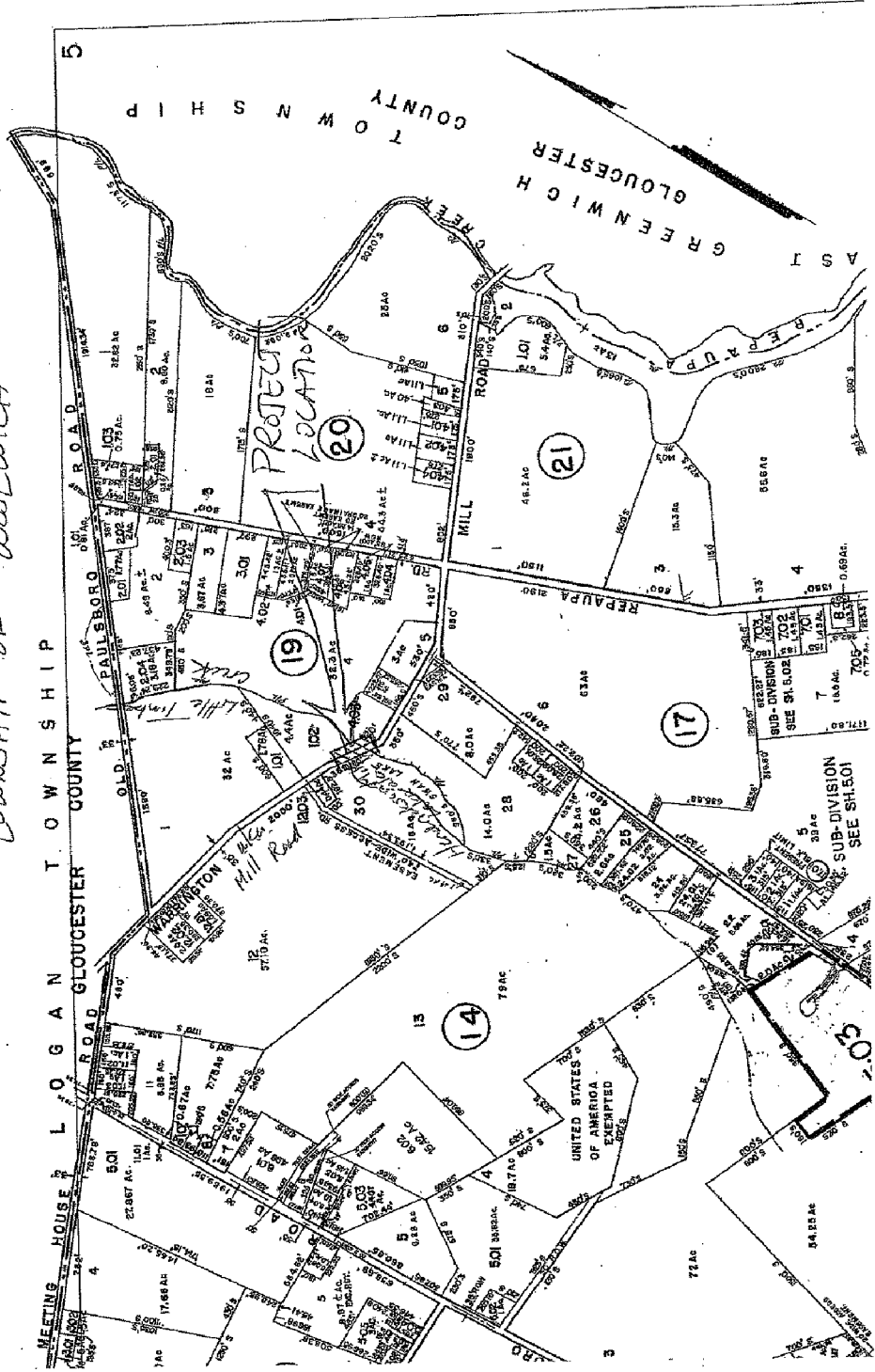
**By:** \_\_\_\_\_  
**SAMUEL MACCARONE, JR., MAYOR**

# EXHIBIT “A”



4.03

*Current Construction on  
 Mill Road  
 TOWNSHIP OF WADSWORTH*





ALC

**RESOLUTION AUTHORIZING AMENDMENT TO RESOLUTION ADOPTED BY  
THE GLOUCESTER COUNTY BOARD OF CHOSEN FREEHOLDERS ON  
JANUARY 7, 2011 APPOINTING A COUNTY ASSESSOR FOR THE  
COUNTY OF GLOUCESTER**

**WHEREAS**, by way of resolution dated January 7, 2011, the County of Gloucester appointed Robyn Glocker-Hammond as County Assessor from January 1, 2011 to January 1, 2015; and

**WHEREAS**, in accordance with N.J.S.A. 54:1-86 et seq., known as the Property Tax Assessment Reform Act, the County Assessor's Office took over the assessments of municipalities in certain counties and more specifically County of Gloucester; and

**WHEREAS**, N.J.S.A. 54:1-89 provides "the County Assessor shall be an employee of the pilot county and shall serve on a full-time basis for an initial five year term."; and

**WHEREAS**, the County officials met with the State of New Jersey, Division of Taxation, which meeting was held on February 4, 2011 and the State of New Jersey agreed that "in accordance with the pilot program Ms. Glocker-Hammond's term of office as County Assessor is for five years commencing on the date of her appointment, January 7, 2011 and ending on January 6, 2016."

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that:

1. Resolution dated January 7, 2011 appointing Robyn Glocker-Hammond shall be amended in accordance with the State of New Jersey, Division of Taxation and N.J.S.A. 54:1-89 to reflect that Robyn Glocker-Hammond's appointment shall commence on January 7, 2011 and end on January 6, 2016; and
2. For performing the services of County Assessor, Robyn Glocker-Hammond shall be paid a salary established by the Board of Chosen Freeholders of the County of Gloucester and modified time to time as employee's salaries are considered; and
3. Robyn Glocker-Hammond shall perform the duties as described in and subject to the terms and conditions of the Property Tax Assessment Reform Act.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, December 28, 2011, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**

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**RESOLUTION AUTHORIZING AMENDMENT TO RESOLUTION ADOPTED BY  
THE GLOUCESTER COUNTY BOARD OF CHOSEN FREEHOLDERS ON  
APRIL 21, 2010 APPOINTING A DEPUTY COUNTY ASSESSOR FOR THE  
COUNTY OF GLOUCESTER**

**WHEREAS**, by way of resolution dated April 21, 2010, the County of Gloucester appointed Bonnie Longo as Deputy County Assessor commencing May 10, 2010, for a term of five years; and

**WHEREAS**, in accordance with N.J.S.A. 54:1-86 et seq., known as the Property Tax Assessment Reform Act, the County Assessor's Office took over the assessments of municipalities in certain Counties and more specifically County of Gloucester; and

**WHEREAS**, N.J.S.A. 54:1-91(a) provides "the governing body shall appoint Deputy County Assessors as needed"; and

**WHEREAS**, N.J.A.C. 18:17A-1.3(b) states "The initial appointment is for a three-year term from the first day of the month following the appointment."; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that:

1. Resolution dated April 21, 2010 appointing Bonnie Longo as Deputy County Assessor shall be amended in accordance with the State of New Jersey, Division of Taxation, N.J.S.A. 54:1-91 and N.J.A.C. 18:17A-1.3(b) to reflect that Bonnie Longo's appointment shall commence on May 1, 2010 and end on April 30, 2013; and
2. For performing the services of Deputy County Assessor, Bonnie Longo shall be paid a salary established by the Board of Chosen Freeholders of the County of Gloucester and modified time to time as employee's salaries are considered; and
3. Bonnie Longo shall perform the duties as described in and subject to the terms and conditions of the Property Tax Assessment Reform Act.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, December 28, 2011, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**

**RESOLUTION APPOINTING A NEW JERSEY COUNTY EXCESS JOINT  
INSURANCE FUND COMMISSIONER AND ALTERNATE NEW JERSEY  
COUNTY EXCESS JOINT INSURANCE FUND COMMISSIONER**

**WHEREAS**, the County of Gloucester is a member of the Joint Insurance Fund (the "NJCEIF") along with the County of Camden; and

**WHEREAS**, the County determined that it was in the best interest of the County to join with other counties to create the JIF for the purpose of securing certain insurance coverages; and

**WHEREAS**, the County has been advised by its insurance consultant that the NJCEIF was approved to become operational by the New Jersey Department of Banking and Insurance and the Department of Community Affairs; and

**WHEREAS**, the statutes and regulations governing the creation and operation of the NJCEIF contain restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a fund; and

**WHEREAS**, pursuant to N.J.S.A. 40A:10-37 the County, upon the establishment of the NJCEIF, is obligated to appoint a NJCEIF Commissioner and may appoint an alternate NJCEIF Commissioner.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that Gloucester County Deputy Administrator Gerald White is hereby appointed as the Gloucester County Commissioner to the New Jersey Counties Excess Joint Insurance Fund to serve at the pleasure of the Gloucester County Board of Chosen Freeholders; and

**BE IT FURTHER RESOLVED** that County Counsel Matthew P. Lyons is hereby appointed as the Alternate Gloucester County Commissioner to the New Jersey Counties Excess Joint Insurance Fund to serve at the pleasure of the Gloucester County Board of Chosen Freeholders.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 28, 2011, at Woodbury, New Jersey.

**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**

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## Gerald A. White

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### Education

Rutgers University  
B.A., Political Science, 1978

University of Pennsylvania  
Masters of Government Administration, 1993

### Work Experience

April 2007—Present  
County of Gloucester, Woodbury, New Jersey  
Deputy County Administrator

March 1985—April 2007  
West Deptford Township, West Deptford, New Jersey  
Municipal Administrator

January 1983—March 1985  
County of Gloucester, Woodbury, New Jersey  
Director of Personnel

June 1981—January 1983  
New Jersey Democratic State Committee, Trenton, New Jersey  
Executive Director

January 1980—May 1981  
US Representative James J. Florio  
Congressional Staff

**MATTHEW P. LYONS**

**Employment:**

December, 2010 to Present

**County Counsel, County of Gloucester, New Jersey**

Preparation of resolutions and contracts for adoption or award by the Board of Chosen Freeholders. Management of all claims against the County for damages including coordination between defense counsel and the Board of Chosen Freeholders

January, 2007 to  
December, 2010

**Assistant County Counsel, County of Gloucester, New Jersey**

Preparation of resolutions and contracts for adoption or award by the Board of Chosen Freeholders. Management of all claims against the County for damages including coordination between defense counsel and the Board of Chosen Freeholders

November 2003 to  
December, 2006  
*Associate*

**Spear, Wilderman, Borish, Endy, Spear & Runckel, P.C.**  
1040 North Kings Highway, Suite 202, Cherry Hill, NJ 08034

Representation of labor unions in various matters including employment issues, civil, criminal, municipal court, juvenile delinquency, custody and support, domestic violence and residential real estate.

2001 through 2003  
*Owner*

**Law Office of Matthew P. Lyons**  
960 Route 168, Turnersville, NJ 08012

General practice including workmen's compensation, residential real estate, municipal court, matrimonial and land use.

1998 through 2001  
*Associate*

**Lally, Holtzman, Gilligan and Quasi**

Civil defense litigation from discovery to trial including general liability, automobile negligence and products liability

1996 through 1998  
*Owner*

**Marquess and Morrison**  
960 Route 168, Turnersville, NJ 08012

Civil defense litigation from discovery to trial including automobile negligence and workmen's compensation matters.

1993 through 1996  
*Associate*

**Montano, Summers, Mullen, Manuel, Owens & Gregorio**  
Route 70, Cherry Hill, NJ 08034

Responsible for litigation files in construction, product liability, premises liability, Dram Shop and automobile negligence cases. Written discovery, depositions, arbitration hearings and jury trials.

**Education**

1993  
*Juris Doctorate*

**Villanova University School of Law, Villanova, Pennsylvania**

1988  
*Bachelor of Science in  
Business Administration*

**Villanova University, Villanova, Pennsylvania**

Member of Pennsylvania and New Jersey Bars since 1993

**References**

Alfred Quasti, Vincent Morrison, Craig Summers and Warren Borish

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A9

**RESOLUTION AUTHORIZING APPOINTMENT OF A FIRE COORDINATOR  
FOR THE COUNTY OF GLOUCESTER IN CONJUNCTION WITH FIVE (5)  
DEPUTY FIRE COORDINATORS TO SERVE CONCURRENTLY**

**WHEREAS**, in accordance with Emergency Deployment Act and the provisions set forth in N.J.S. 52:14E-15, the County Emergency Management Coordinator shall, in consultation with the Fire Chief's Association, submit the name of at least one candidate to the State Fire Coordinator for consideration as the County Fire Coordinator; and

**WHEREAS**, the name of Dennis Kappler has been submitted for approval and reappointment as County Fire Coordinator upon recommendation by the County Emergency Management Coordinator and the Gloucester County Fire Chief's Association; and

**WHEREAS**, Dennis Kappler is qualified to fulfill the duties of Fire Coordinator in areas including but not limited to: fire service resources management and coordination; preparation of County Emergency Operations Plan Fire Annex in conjunction with the County Emergency Management Coordinator and in accordance with the standards established by the State Office of Emergency Management; County fire mutual aid planning; continuation of training and education requirements; maintain a liaison with the supervisory representative of the forest fire service; and to request additional resources, all in accordance with and as set forth in N.J.S. 52:14E-15; and

**WHEREAS**, in concurrence with the Fire Chief's Association, the names of Edward Johnson, Eric Farley, Albert Silbaugh, Greg Hurst and William Ross, Jr. as to Deputy Coordinators have been submitted to the State to assist the County Fire Coordinator with the duties and responsibilities of his position and to serve as County Fire Coordinator in his absence.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester as follows:

1. That Dennis Kappler be and is here reappointed as Fire Coordinator of the County of Gloucester, and shall serve in said capacity for a two-year period commencing December 28, 2011 and concluding December 27, 2013 for the hereinabove purposes.
2. That five (5) Deputy Fire Coordinators be and are hereby reappointed effective immediately, namely Edward Johnson, Eric Farley, Albert Silbaugh, Greg Hurst and William Ross, Jr., each to serve concurrently for the purposes set forth hereinabove.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 28, 2011 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**

Dennis W. Kappler

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**Employment History**

**Chief Public Safety Telecommunicator**  
Gloucester County ERC

01/06 to Present

Oversee the day to day operations of the Gloucester County 9-1-1 Public Safety Answering Point. Supervise a staff of 140 Public Safety Telecommunicators, oversee the training and education program. Facilitate all the in-service training requirements for all employees. Responsibilities also include employee scheduling, payroll, Quality Assurance/Quality Improvement. Working with the various first responders and management staff within the County of Gloucester.

**Gloucester County Hazardous Materials Deputy Chief**  
Gloucester County ERC

02/02 to Present

Oversee the daily activities, implement and developed a structured training program and schedule training. Oversee the response to Hazardous Materials Incidents within the County of Gloucester as part of an organized team. Provide educational programs to the counties first responders on terrorism, weapons of mass destruction, and hazardous materials through the New Jersey State Police.

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**Training Coordinator**  
Gloucester County ERC

08/01 to Present

Conduct in-service training for all employees of the Public Safety Answering Point that receive incoming 9-1-1 phone calls for Emergency Police, Fire and Ambulance Service. Maintain training records for all employees of the agency. Instruct outside Public Safety Telecommunicators on the 40 hour Basic Communications program and the Emergency Medical Dispatch program as approved by the Office of Emergency Telecommunications (OETS). Instructing newly hired and experienced Public Safety Telecommunicators. Present a Public Education Outreach Program to school aged children on when, why, and how to use 9-1-1. Serve as the agencies Emergency Medical Dispatch Program Manager. Oversee and implement the agencies Quality Assurance/Quality Improvement Program for effective dispatch. Developed and implement the agencies training program and programs for Public Safety Telecommunications. Oversees the employee awards program for recognition

**Gloucester County Fire Coordinator**

01/08 to Present



Appointed by the Gloucester County Board of Chosen Freeholder's to serve as the County of Gloucester's Fire Coordinator to the State of New Jersey. Responsibilities outlined in the New Jersey Deployment Act.

**National Training Consultant**

National Emergency Communications Institute

01/03 to Present

Provide developed training programs in Public Safety Telecommunications to agencies throughout the country on a contractual basis.

**Public Safety Telecommunicator**

Gloucester County ERC

1/96 to 10/03

As a Public Safety Telecommunicator for a regional PSAP, receiving incoming 9-1-1 phone calls for emergency Police, Fire and Ambulance Service. Receive and process non-emergency phone calls for public assistance. Since August 2001 also serve as the agency training officer, instructing newly hired and experienced Public Safety Telecommunicators in the Basic Communication officer program, Emergency Medical Dispatch, and the required annual in service training requirements.

**Emergency Management Coordinator**

Borough of National Park, NJ

11/93 to Present

Development and implementation of local emergency management plan, working with State and local government officials in preparation to natural and manmade disasters

**Gloucester County Institute of Technology**

County of Gloucester

9/01 to Present

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Provide instruction for certification standards in Public Safety Telecommunications for the County of Gloucester's vocational school fire science class

**Underwood Memorial Hospital**

Emergency Medical Services Academy

9/02 to Present

Emergency Medical Technician Instructor/Basic Life Support Instructor

**Commercial Operations Manager**

TruGreen\* Chemlawn

11/86 to 1/96

Development of annual budgets, expense control, supervision of 10-15 employees, customer Relations, inventory control, safety, training, prevention and loss controls, payroll, interviewing

**Education**

**Deptford Township High School**

High School Diploma

1980-1983

#### Professional Certifications

New Jersey Firefighter 1  
New Jersey Emergency Medical Tech  
New Jersey Basic Life Support Instructor  
Federal Emergency Management Agency C.E.R.T Instructor  
National Communication Institute Basic Communication Officer Instructor  
National Communication Institute Emergency Medical Dispatch Instructor  
National Communication Institute Fire Communication Instructor  
National Communication Institute Certified Training Officer Instructor  
National Communication Institute National Instructor  
Emergency Communications Specialist  
NJ State Police HAZMAT/CBRNE Instructor  
AHA CPR Instructor  
National Incident Management Instructor I-100,200,300,400,402,700  
Department of Law and Public Safety PTC Instructor

#### Professional Memberships

National Emergency Communications Trainers Association  
National Communications Officer Association  
New Jersey Communication Officer Association  
Association for Professional Communication Officer  
Ocean County Communications Officer Association  
Communications Workers of America  
Gloucester County Fire Chiefs Association  
Gloucester County Ambulance and Rescue Association

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#### Volunteer Work

National Park Fire and Ambulance 8/90 to present  
Protection of life and property from fire and natural emergencies training and education, implementation, of a fire safety program for school aged children. Positions held: Chief, Asst. Chief, Captain, Lieutenant and Treasurer.

Deptford Twp. Fire and Ambulance 8/80 to 6/90  
Protection of life and property from fire and natural emergencies, training and education. Positions held Chief, Asst. Chief, Captain, Lieutenant, President and Vice President

#### References

Available upon request

## CURRICULUM VITAE

*Edward J. Johnson*

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### PROFESSIONAL EXPERIENCE

**March, 2004 - Present**

**Deputy County Fire Marshal, County of Gloucester, NJ (Full-Time)**

- Conducted 235 investigations of fires and explosions and coordinated investigative efforts within the county limits.
- Enforce the New Jersey Fire Safety Code and the regulations under the direction of the County Fire Marshal for county property and towns where the office serves as the Local Enforcing Agency.
- Serve as a Juvenile Firesetter Evaluator and Education Specialist for the Juvenile Fire Watch Program for the Counties of Gloucester and Salem.
- Conduct field surveys to identify and register life hazard uses.
- Conduct fire inspections to ensure compliance with the New Jersey Fire Safety Code.
- Witness testing of installed fire detection and protection systems.
- Prepare and conduct fire prevention activities within the county.
- Assist and when needed act in the capacity of Deputy Fire Coordinator for the county
- Act as NIMS Coordinator for the county

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**June, 2001 -- March, 2004**

**Fire Investigator / Origin & Cause Consultant, Investigative Resources Global, Inc.,  
Charlotte, NC**

- Conducted 180 investigations of fires and explosions and coordinated investigative efforts for various insurance companies, including Royal & SunAlliance, Kemper, Travelers, Ohio Casualty, Hartford, Allstate and the New Jersey Insurance Underwriter's Association
- Coordinated investigative efforts with federal, state, county and local fire and law enforcement agencies through the United States.
- Maintained evidence management services for all evidence obtained at fire and explosion scenes and coordinated the examination of the evidence by all parties involved in the investigation.
- Coordinate and/or teach fire investigation training for company employees, associations and insured persons.
- Testify on behalf of clients in fire and explosion cases when needed.

**March, 1997 – April, 2001**

**Detective/Evidence Technician/Computer Graphics & Website Specialist, Gloucester County Prosecutor's Office, Woodbury, NJ**

- Develop, coordinate and maintain evidence management system for the County Prosecutor's Office, including but limited to evidence collection, processing, storage, tagging, security and disposal.
- Developed procedures for loan program for narcotics and weapons to local police agencies for canine training.
- Developed program for computer graphics for court exhibits and schooling for the Prosecutor's Office and maintains the CAD drawing program for arson and crime scene reconstruction and diagramming.
- Developed, built and maintains current Prosecutor's Office website.

**June, 1995 – April, 2001**

**Detective/Crime Scene Technician, Gloucester Co. Prosecutor's Office, Woodbury, NJ**

- Process crime scenes; examine latent prints for identification, photograph, videotape and diagram crime scenes and motor vehicle accidents.
- Conduct chemical processing of evidence for latent prints.
- Maintain all evidence within the Prosecutor's Office for future use in court.
- Conduct examination of evidence with the use of a laser and alternative light source. Transport all evidence for chemical testing and oversee the evidence database files.

**June, 1988 – April, 2001**

**Detective/Fire Investigation Specialist, Gloucester Co. Prosecutor's Office, Woodbury, NJ**

- Conducted 375 investigations of fires and explosions and coordinated investigative efforts of federal, state, county and local fire and law enforcement agencies in all fire investigations.
- Coordinate basic and advanced fire investigation training programs for 54 fire departments and 26 law enforcement agencies.
- Coordinate countywide arson reward program.

**January, 1999 - Present**

**Fire Inspector / Deputy Fire Marshal, Township of Woolwich, Swedesboro, NJ (Part-Time)**

- Conducted 54 investigations of fires and explosions and coordinated investigative efforts within the township limits.
- Enforce the New Jersey Fire Safety Code and the regulations under the direction of the Township Fire Official.
- Conduct field surveys to identify and register life hazard uses.
- Conduct fire inspections to ensure compliance with the New Jersey Fire Safety Code. Where authorized by the fire official, prepare violation notices and orders to abate and serve them to the public.
- Witness testing of installed fire detection and protection systems.

**June, 1988 - January, 1995**

**Investigator-Major Crimes Unit, Gloucester Co. Prosecutor's Office, Woodbury, NJ**

- Conduct investigations into all serious crimes within the county, such as Homicide, Suicide, Aggravated Assault, Sexual Assault, Child Endangerment, Bias Crimes, Fraud, Forgery and arrest the offenders.
- Assisted in the preparation of the case for court.

**April, 1990 – January, 2005**

**Emergency Management Coordinator, Township of Woolwich, NJ (Part-Time)**

- Developed, coordinates and maintains all emergency services training, civil defense training and emergency preparedness activities with federal, state, county and local fire, police and emergency medical agencies.
- Developed a joint Emergency Operations Plan with the Borough of Swedesboro.

**January, 1985 – January, 2005**

**Deputy Emergency Management Coordinator, Borough of Swedesboro, NJ (Part-Time)**

- Developed, coordinates and maintains all emergency services training, civil defense training and emergency preparedness activities with federal, state, county and local fire, police and emergency medical agencies.

**January, 2003 – January, 2005**

**Health & Incident Safety Officer, Woolwich Fire Company, Swedesboro, NJ (Volunteer)**

- Develop and coordinate health and safety issues for the entire fire department and emergency medical services for the Township of Woolwich and the Borough of Swedesboro.
- Liaison to the health and safety committees for the Township of Woolwich and the Borough of Swedesboro.
- Develop, maintain and review all health and safety guidelines for the fire department and emergency medical services for the Township of Woolwich and the Borough of Swedesboro.
- Perform duties of incident safety officer at all emergencies within the Township of Woolwich and the Borough of Swedesboro.

**March, 1996 - January, 1997**

**Fire Captain, Woolwich Fire Company, Swedesboro, NJ (Volunteer)**

- Supervised fire suppression forces, firefighter training and fire investigation program.

**January, 1994 - December, 1995**

**Fire Lieutenant, Woolwich Fire Company, Swedesboro, NJ (Volunteer)**

- Supervised fire suppression forces and fire investigation program.

**January, 1990 - December, 1993**

**Assistant Fire Chief, Woolwich Fire Company, Swedesboro, NJ (Volunteer)**

- Supervised fire suppression forces, firefighter training and fire investigation program.

January, 1988 - December, 1989

Fire Captain, Woolwich Fire Company, Swedesboro, NJ (Volunteer)

- Supervised fire suppression forces, firefighter training, SCBA repairs and fire investigation programs.

May, 1985 - June, 1988

Detective/Fire Investigation Specialist, Deptford Twp. Police Department, Deptford, NJ

- Conducted 52 investigations of fires and explosions.
- Coordinated fire investigation training for 8-fire companies and police department.
- Developed and coordinated the Arson Information Management System.
- Conducted numerous criminal investigations for crimes such as Rape, Robbery Assault, Homicide, etc.

January, 1986 - June, 1988

Fire Marshal, Township of Woolwich / Borough of Swedesboro, New Jersey (Part-Time)

- Conducted 21 investigations into the origin and cause of fires and explosions.
- Managed all fire prevention and fire inspection programs for the Twp. of Woolwich & Borough of Swedesboro.

January, 1985 - December, 1987

Fire Lieutenant, Woolwich Fire Company, Swedesboro, New Jersey (Volunteer)

- Supervised fire suppression forces and fire investigation program.

December, 1983 - Present

Firefighter, Woolwich Fire Company, Swedesboro, New Jersey (Volunteer)

- Served on fire suppression crew.

April, 1977 - November, 1983

Firefighter/Engineer, Tacoma Fire Co., Deptford Twp Fire Dept., Deptford, NJ (Volunteer)

- Served on fire suppression crew and as a vehicle operator/engineer.
- Serviced all firefighting equipment.

May, 1976 - April, 1977

Firefighter, Blackwood Terrace Fire Co., Deptford Twp Fire Dept., Deptford, NJ (Volunteer)

- Served on fire suppression crew and as a vehicle operator/engineer.

November, 1970 - May, 1976

Firefighter, Oak Valley Fire Co., Deptford Township Fire Dept., Deptford, NJ (Volunteer)

- Served on fire suppression crew, fire training officer, vehicle operator and engineer.

May, 1972 - December, 1990

Emergency Medical Technician, Gloucester County, New Jersey (Volunteer)

- Served as an Emergency Medical Technician on ambulance and rescue squad crews for Deptford Township, New Jersey and Woolwich Township, New Jersey.

August, 1974 - May, 1985

Patrolman, Deptford Township Police Department, Deptford, New Jersey

- Served as a police patrol officer, canine handler, traffic accident investigation specialist and traffic safety coordinator.
- Developed and maintained traffic safety operations and police canine training programs.

September, 1981 - May, 1983

Military Police Officer, United States Army Training Center, Fort Dix, New Jersey (Reserves)

- Served as a military police officer, performing patrol duties, traffic safety duties, criminal investigations and traffic accident investigations.

**CERTIFICATION AND LICENSES**

New Jersey Division of Fire Safety, Fire Instructor, Level 2, Certification #: 100579  
New Jersey Division of Fire Safety, Fire Official/Fire Inspector Certification #: 100579  
New Jersey Department of Community Affairs, Firefighter 1, Certification #: 100579  
New Jersey Department of Community Affairs, Incident Management 1 Certification #100579  
New Jersey Department of Community Affairs, Incident Management 2 Certification #100579  
New Jersey Department of Community Affairs, Incident Management 3 Certification #100579  
New Jersey Division of Criminal Justice, Police Training Commission Instructor's Certification  
New Jersey Division of Criminal Justice, Fire/Arson Investigation Specialist.  
New Jersey State Police, Crime Scene Investigation Technician.  
New Jersey Police Training Commission, Certification #: 75-450  
Former Licensed Private Investigator in the State of New Jersey - #5436  
Former Licensed Private Investigator in the State of New York - #11000090667  
Former Licensed Private Investigator in the State of Maryland - #101-18104  
Former Licensed Private Investigator in the State of Massachusetts - #179  
Former Licensed Private Investigator in the State of Connecticut - #A-956

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**INSTRUCTOR AND LECTURER**

**Lecturer:**

Gloucester County Prosecutor's Office, Woodbury, New Jersey  
Gloucester County Police Academy, Deptford, New Jersey  
Gloucester County Fire Academy, East Greenwich, New Jersey  
Camden County College, Blackwood, New Jersey  
Gloucester County College, Deptford, New Jersey  
New Jersey Chapter, International Association of Arson Investigators  
Royal & SunAlliance Insurance Company, Charlotte, North Carolina  
Woolwich Fire Department, Swedesboro, New Jersey

**Instructor:**

Gloucester County Police Academy, Deptford, NJ	1988 - Present
New Jersey Chapter, International Association of Arson Investigators	1997 - Present
Gloucester County Fire Academy, East Greenwich, NJ	1986 - 1997
Camden County College, Blackwood, NJ	1988 - 1989 & 1998

### **PROFESSIONAL AFFILIATIONS**

Member -- New Jersey Association of County Fire Marshals  
Member -- Five County Fire Officials Association  
Member -- Gloucester County Fire Prevention Association  
Member -- New Jersey Association of County Fire Coordinators  
Member - Woolwich Fire Company, Swedesboro, NJ  
Member - International Association of Arson Investigators  
Member - National Fire Investigators Association  
Member - Gloucester County Firemen's Association  
Life Member - New Jersey Chapter, International Association of Arson Investigators  
Life Member - Gloucester County Fire Chief's Association  
Life Member - Policemen's Benevolent Association, Local #122, Gloucester Co., NJ  
Charter Member - Fraternal Organization of Police, Lodge #72, Deptford, NJ  
Past Recording Secretary - New Jersey Chapter, International Association of Arson Investigators  
Past Secretary - Local #122, Policemen's Benevolent Association of Gloucester County, NJ  
Past Assistant Treasurer -- Woolwich Fire Company, Swedesboro, NJ  
Past Member - Gloucester County Criminal Investigator's Association  
Past Member - Gloucester County Fire Training Committee, East Greenwich, NJ  
Past Member - Tacoma Fire Company, Deptford, NJ  
Past Member - Blackwood Terrace Fire Company, Deptford, NJ  
Past Member - Tri-State Criminal Investigator's Association  
Past Member - Oak Valley Fire Company, Deptford, NJ  
Past Member - Deptford Twp. Ambulance Squad  
Past Member - Woolwich Twp. Ambulance Squad  
Past Member -- Gloucester County Ambulance Association

### **ACADEMIC BACKGROUND**

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Deptford Township High School, Deptford, NJ - Graduate / Class of 1972  
Gloucester County College, Deptford, NJ - Police Science Degree / 38 Credits  
Camden County College, Blackwood, NJ - Fire Investigation / Fire Science Degree / 3 Credits

### **EXPERT TESTIMONY**

1995 -- El Giordano Restaurant vs. Lloyds of London, New Jersey Superior Court,  
County of Gloucester, 3 days of testimony for the defendant.  
2006 -- Encore Inc. & Royal Insurance Company vs. Hewlett Packard Corporation,  
Federal Court of New Jersey, testified for the Plaintiff



**FIRE INVESTIGATION AND RELATED TRAINING COURSES**

Basic Fire Training, Gloucester County Fire Academy	(1969)
40-Hour Course	
Intermediate Fire Training, Gloucester County Fire Academy	(1970)
40-Hour Course	
Advanced Fire Training, Gloucester County Fire Academy	(1971)
40-Hour Course	
Fire Pump Operators Course, Gloucester County Fire Academy	(1976)
8-Hour Course	
Fire/Arson Investigation Course, New Jersey State Police	(1977)
8-Hour Course	
Fire Photography Course, Burlington County Fire Academy	(1978)
8-Hour Course	
Handling LP-Gas Emergencies, Deptford Fire Academy	(1982)
8-Hour Course	
Advanced Explosives/Terrorist Activities, International Assoc. of Bomb Technicians	(1983)
16-Hour Course	
Disaster Control Seminar, Camden County Fire Academy	(1983)
16-Hour Course	
Auto Extrication I Course, Gloucester County Fire Academy	(1984)
16-Hour Course	
Auto Extrication II Course, Gloucester County Fire Academy	(1985)
16-Hour Course	
Pathology of & Interviewing the Juvenile Fire setter, Camden Co. Fire Academy	(1985)
16-Hour Course	
Arson Detection and Investigation Seminar, Delaware State Fire Academy	(1985)
8-Hour Course	
Fire/Arson Investigation Course, National Fire Academy, Emmittsburg, Maryland	(1985)
80-Hour Course	
Hazardous Materials and Waste Awareness, Deptford Fire Academy	(1986)
16-Hour Course	
Basic Fire/Arson Investigation Course, New Jersey Division of Criminal Justice	(1986)
120-Hour Course	
Use of Informants Seminar, Gloucester County Prosecutor's Office	(1986)
16-Hour Course	
Fire/Arson Investigation Course, Philadelphia Fire Academy	(1987)
16-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1987)
8-Hour Course	
Bomb and Explosive Investigations, Federal Bureau of Investigation	(1987)
40-Hour Course	
Fire/Arson Investigation Course, Camden County College	(1988)
40-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1988)
8-Hour Course	

**FIRE INVESTIGATION AND RELATED TRAINING COURSES (CONTINUED)**

Vehicle Fire Investigations Course, Burlington County Fire Academy	(1989)
8-Hour Course	
Emergency Management Exercise Design Course, New Jersey State Police	(1989)
8-Hour Course	
Electrical Fire Investigation Course, Burlington County Fire Academy	(1989)
8-Hour Course	
Hazardous Materials Emergency Response - Level 1, New Jersey State Police	(1989)
40-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1989)
8-Hour Course	
Arson Detection and Awareness Course, Salem County Prosecutor's Office	(1989)
24-Hour Course	
Basic Hazardous Waste Investigation Course, Northeast Hazardous Waste Project	(1989)
40-Hour Course	
Basic Police Arson Investigation School, Federal Bureau of Investigation	(1989)
40-Hour Course	
Hazardous Materials Leak, Spill and Fire Control, Camden County Fire Academy	(1989)
16-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1990)
8-Hour Course	
Effective Fire Investigation, New Jersey State Fire College	(1990)
8-Hour Course	
Advanced Hazardous Waste Investigation, Northeast Hazardous Waste Project	(1990)
40-Hour Course	
Clandestine Drug Laboratories, International Association of Arson Investigators	(1990)
8-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1991)
8-Hour Course	
Fire and Arson Investigation Course, National Fire Academy Field Program	(1991)
16-Hour Course	
Incident Command System Instructor Course, New Jersey State Police	(1991)
24-Hour Course	
Auto Fire Investigation Course, Burlington County Fire Academy	(1991)
8-Hour Course	
Basic Fire Investigation Seminar, Atlantic County Prosecutor's Office	(1992)
8-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1992)
8-Hour Course	
Arson Investigation and Awareness Course, Gloucester County Prosecutor's Office	(1993)
8-Hour Course	
Fire and Arson Investigation Course, Burlington County Prosecutor's Office	(1993)
24-Hour Course	
Emergency Program Manager Training, Federal Emergency Management Agency	(1993)
40-Hour Home Study Course	

**FIRE INVESTIGATION AND RELATED TRAINING COURSES (CONTINUED)**

In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1994)
8-Hour Course	
Fire and Arson Investigation Course, Burlington County Prosecutor's Office	(1994)
24-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(1994)
24-Hour Course	
Fire and Arson Investigation Training, Bureau of Alcohol, Tobacco and Firearms	(1994)
8-Hour Course	
Liability Issues in Emergency Management Seminar, New Jersey State Police	(1994)
4-Hour Course	
Firefighter 1, New Jersey Department of Community Affairs, Gloucester County	(1995)
92-Hour Course Certification #: 100579	
Fatal Fire Investigation Seminar, International Association of Arson Investigators	(1995)
8-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1995)
8-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1996)
8-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(1996)
24-Hour Course	
Basic Building Construction, Gloucester County Fire Academy	(1996)
4-Hour Course	
Financial Investigation Seminar, International Association of Arson Investigators	(1997)
8-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(1997)
24-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1997)
8-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(1998)
24-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1998)
8-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(1999)
24-Hour Course	
Fire Inspector Course, New Jersey Bureau of Fire Safety, Gloucester County FA	(1999)
60-Hour Course Certification #: 100579	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(1999)
8-Hour Course	
Fire Official Course, New Jersey Bureau of Fire Safety, Gloucester County FA	(1999)
40-Hour Course Certification #: 100579	
Auto Fire Investigation Seminar, International Association of Arson Investigators	(1999)
16-Hour Course	
Basic Inspection of Hazardous Materials, New Jersey Division of Fire Safety	(1999)
8-Hour Course	

**FIRE INVESTIGATION AND RELATED TRAINING COURSES (CONTINUED)**

In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(2000)
8-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(2000)
24-Hour Course	
Explosives & IED Familiarization, Bureau of Alcohol, Tobacco & Firearms	(2000)
8-Hour Course	
Health & Safety for the Fire Official, New Jersey Division of Fire Safety	(2000)
8-Hour Course	
Inspection of Restaurants, Bakeries & Cooking Ops, NJ Division of Fire Safety	(2000)
8-Hour Course	
Water Based Fire Protection Systems, New Jersey Division of Fire Safety	(2000)
8-Hour Course	
Grant Writing for the Fire Service Seminar, Burlington Co. Fire Academy	(2000)
8-Hour Course	
Advanced Fatal Fire Investigation, International Association of Arson Investigators	(2000)
16-Hour Course	
Electrical / Appliance Fire Investigation, International Assoc. of Arson Investigators	(2000)
8-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(2001)
8-Hour Course	
Fire Prevention Meeting, New Jersey Division of Fire Safety	(2001)
2-Hour Course	
Public Education on Fire Safety, New Jersey Division of Fire Safety	(2001)
5-Hour Course	
Basics of PowerPoint Presentations, New Jersey Division of Fire Safety	(2001)
5-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(2001)
32-Hour Course	
New Jersey Fire Code Update, New Jersey Division of Fire Safety	(2001)
5-Hour Course	
Electrical Fire Investigation, Pennsylvania Association of Arson Investigators	(2001)
8-Hour Course	
Advanced Vehicle Fire Investigations, New Jersey Chapter, IAAI	(2001)
8-Hour Course	
Advanced Arson Investigation, International Association of Arson Investigators	(2002)
24-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(2002)
8-Hour Course	
NFPA 921 Update, Maryland-DC Chapter of Inter. Assoc. of Arson Investigators	(2002)
8-Hour Course	
In-Service Arson Investigation Training, New Jersey Division of Criminal Justice	(2003)
8-Hour Course	
Kitchen/Restaurant Fire Investigations, NJ Chapter IAAI	(2003)
2-Hour Course	

**FIRE INVESTIGATION AND RELATED TRAINING COURSES (CONTINUED)**

Boat Fire Investigations, New Jersey State Police, Arson-Bomb Unit	(2003)
2-Hour Course	
Evidence Testing Techniques for Electrical Items, NJ Chapter IAAI	(2003)
2-Hour Course	
Advanced Vehicle Security & Ignition Systems, NJ Chapter, IAAI	(2003)
2-Hour Course	
Terrorism and the Fire Investigation, NJ Chapter IAAI	(2003)
6-Hour Course	
Digital Photographic Documenting of the Fire Scene, Camden Co. Pros. Office	(2003)
2-Hour Course	
Instructional Techniques for Company Officers, Gloucester Co. Fire Academy	(2003)
16-Hour Course	
Fireworks Display Safety, MEL Safety Institute	(2003)
2-Hour Course	
Management of Special Events, MEL Safety Institute	(2003)
4-Hour Course	
New Jersey Emergency Preparedness Conference, NJ Emerg. Preparedness Assoc.	(2003)
16-Hour Course	
Building Construction & Collapse, Camden County Fire Academy	(2003)
6-Hour Course	
Local Enforcing Agency Operations, NJ Division of Fire Safety	(2003)
6-Hour Course	
Advanced Fire Investigation/Fire Cause Determination, NJ Division of Fire Safety	(2003)
6-Hour Course	
Places of Assembly/Occupancy Load Concerns, NJ Division of Fire Safety	(2003)
6-Hour Course	
Retrofit Provisions, Subchapter 4 Fire Code, NJ Division of Fire Safety	(2003)
6-Hour Course	
Health & Safety for the Fire Official, NJ Division of Fire Safety	(2003)
6-Hour Course	
National Fire Academy – Incident Safety Officer, Gloucester County Fire Academy	(2003)
16-Hour Course	
New Jersey Advanced Arson Investigation Conference, NJ Chapter of IAAI	(2004)
24-Hour Course	
SCBA-Smokehouse Local Delivery Course, NJ Division of Fire Safety	(2004)
6-Hour Course	
Live Burn – Local Delivery Course, NJ Division of Fire Safety	(2004)
6-Hour Course	
Instructor Development – Local Delivery, NJ Division of Fire Safety	(2004)
6-Hour Course	
New Jersey Advanced Arson Investigation Conference, NJ Chapter of IAAI	(2005)
24-Hour Course	
Technical Report Writing, NJ Division of Fire Safety	(2005)
6-Hour Course	

**FIRE INVESTIGATION AND RELATED TRAINING COURSES (CONTINUED)**

Liquid Natural Gas Spill Control & Fire Suppression, Texas A&M University	(2005)
4-Hour Course	
New Jersey Incident Management System I-300, NJ Division of Fire Safety	(2005)
24-Hour Course	
New Jersey Incident Management System I-400 & I-401, NJ Div. of Fire Safety	(2005)
24-Hour Course	
Fire Inspection Impact on Fireground Safety/Decision Making, NJ Div of Fire Safety	(2005)
6-Hour Course	
Juvenile Firesetter Intervention & Awareness, NJ Division of Fire Safety	(2005)
6-Hour Course	
National Incident Management System 700 Update, NJ Division of Fire Safety	(2005)
6-Hour Course	
Health & Safety for the Fire Investigator, NJ Division of Fire Safety	(2005)
6-Hour Course	
Advanced Juvenile Firesetter Intervention/Awareness Conf, NJ Div of Fire Safety	(2005)
24-Hour Course	
Advanced Digital Photography for the Fire Investigator, Washington Twp. FD	(2006)
24-Hour Course	
Developing a Fire Safety Program for Preschool, NJ Division of Fire Safety	(2006)
6-Hour Course	
New Jersey Advanced Arson Investigation Conference, NJ Chapter of IAAI	(2006)
24-Hour Course	
Fire Service Deployment Act, NJ Division of Fire Safety	(2006)
6-Hour Course	
Resource Unit Leader, NJ Division of Fire Safety	(2006)
12-Hour Course	
Staging Area Manager, NJ Division of Fire Safety	(2006)
12-Hour Course	
New Jersey Advanced Arson Investigation Conference, NJ Chapter of IAAI	(2007)
24-Hour Course	
NFA - Juvenile Firesetter Intervention Specialist 1, NJ Division of Fire Safety	(2007)
16-Hour Course	
Foam Strategy & Tactics, New Jersey Division of Fire Safety	(2007)
8-Hour Course	
Neptune Pumping System Training, New Jersey Division of Fire Safety	(2007)
16-Hour Course	
NFA - Juvenile Firesetter Intervention Specialist 2, NJ Division of Fire Safety	(2007)
16-Hour Course	
Fire Death Investigation Synopsium, New Jersey Chapter of IAAI	(2008)
8-Hour Course	
Fire Investigator Safety, New Jersey Chapter of IAAI	(2008)
4-Hour Course	
Profiling the Firesetter, Bureau of ATF / New Jersey Chapter of IAAI	(2008)
4-Hour Course	

**POLICE COURSES AND CRIME SCENE INVESTIGATION RELATED TRAINING**

Basic Police Training Course, New Jersey State Police Academy	(1975)
10-Week Course    Police Training Certification #: 75-450	
Doppler Traffic Radar Operations, Deptford Township Police Department	(1975)
16-Hour Course	
Basic Narcotics Enforcement Course    New Jersey State Police	(1975)
40-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1976)
8-Hour Course	
Police Nunchaku Course    Camden County Police Academy	(1976)
10-Hour Course	
Advanced Driver Training in Evasive Driving Techniques    Cape May County, NJ	(1976)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1977)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1978)
8-Hour Course	
Defensive Driving School    New Jersey State Police	(1978)
8-Hour Course	
New Jersey 2C Criminal Code Basic Training Course    Gloucester County, NJ	(1979)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1979)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1980)
8-Hour Course	
Police Canine Training Academy    Philadelphia, Pa. Police Academy	(1980)
14-Week Course	
Intensive Police Canine Training Seminar, Camden County Police Academy	(1980)
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14-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1981)
8-Hour Course	
Defensive Driving School    US Army, Fort Jackson, South Carolina	(1981)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1982)
8-Hour Course	
Military Police Doppler Radar Training Course    US Army, Fort Dix, New Jersey	(1982)
16-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1983)
8-Hour Course	
Financial Crimes Seminar on Fraud & Forgery    Gloucester County, NJ	(1983)
16-Hour Course	
Advanced Police Canine Training    US Police Canine Assoc. Philadelphia, Pa	(1984)
16-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1984)
8-Hour Course	

**POLICE COURSES AND CRIME SCENE INVESTIGATION RELATED TRAINING (cont)**

Firearms In-Service Instruction, Gloucester County Police Academy	(1985)
8-Hour Course	
Radar Instructors Course      New Jersey Division of Criminal Justice	(1985)
16-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1986)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Police Academy	(1987)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1988)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1989)
8-Hour Course	
Street Survival Course      Gloucester County Police Academy	(1990)
24-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1990)
8-Hour Course	
Child Abuse Training Seminar      New Jersey State Police	(1990)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1991)
8-Hour Course	
Motor Vehicle Theft and Chop Shop Operations      Gloucester County, NJ	(1991)
24-Hour Course	
Computer Crime Investigation, New Jersey Division of Criminal Justice	(1991)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1992)
8-Hour Course	
Hate Crimes Seminar      Gloucester County Police Academy	(1992)
4-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1993)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1994)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1995)
8-Hour Course	
Federal Bureau of Investigation Basic Fingerprint Course, Camden, NJ	(1995)
40-Hour Course	
Forensic Light Source, Theory & Fluorescence Photography      Union County, NJ	(1996)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1996)
8-Hour Course	
Footwear Impressions - From Crime Scene to Courtroom      Ewing, NJ	(1996)
8-Hour Course	
Use of Force Update, Gloucester County Police Academy	(1996)
2-Hour Course	



**POLICE COURSES AND CRIME SCENE INVESTIGATION RELATED TRAINING (cont)**

Vehicular Pursuit Policy Update, Gloucester County Police Academy	(1996)
2-Hour Course	
Domestic Violence Update, Gloucester County Police Academy	(1996)
4-Hour Course	
Officer Involved Shooting Investigation, Gloucester County Prosecutor's Office	(1997)
8-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1997)
8-Hour Course	
Use of Force Update, Gloucester County Police Academy	(1997)
2-Hour Course	
Vehicular Pursuit Policy Update, Gloucester County Police Academy	(1997)
2-Hour Course	
Domestic Violence Update, Gloucester County Police Academy	(1997)
2-Hour Course	
Blood borne Pathogen Update, Gloucester County Police Academy	(1997)
2-Hour Course	
Crime Scene Technician Training Course, New Jersey State Police	(1997)
240-Hour Course	
Managing Property and Evidence in Law Enforcement Agencies, Greenbelt, Md.	(1998)
16-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1998)
8-Hour Course	
Use of Force Update, Gloucester County Police Academy	(1998)
2-Hour Course	
Vehicular Pursuit Policy Update, Gloucester County Police Academy	(1998)
2-Hour Course	
Domestic Violence Update, Gloucester County Police Academy	(1998)
2-Hour Course	
Blood borne Pathogen Update, Gloucester County Police Academy	(1998)
2-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(1999)
8-Hour Course	
Use of Force Update, Gloucester County Police Academy	(1999)
2-Hour Course	
Vehicular Pursuit Policy Update, Gloucester County Police Academy	(1999)
2-Hour Course	
Domestic Violence Update, Gloucester County Police Academy	(1999)
2-Hour Course	
Blood borne Pathogen Update, Gloucester County Police Academy	(1999)
2-Hour Course	
Firearms In-Service Instruction, Gloucester County Prosecutor's Office	(2000)
8-Hour Course	
Use of Force Update, Gloucester County Police Academy	(2000)
2-Hour Course	

**POLICE COURSES AND CRIME SCENE INVESTIGATION RELATED TRAINING (cont)**

Vehicular Pursuit Policy Update, Gloucester County Police Academy	(2000)
2-Hour Course	
Domestic Violence Update, Gloucester County Police Academy	(2000)
2-Hour Course	
Blood borne Pathogen Update, Gloucester County Police Academy	(2000)
2-Hour Course	
Clandestine Drug Labs, United States Drug Enforcement Agency	(2003)
2-Hour Course	

**AWARDS AND CITATIONS**

Grand Cordon Unit Citation	(1)	Deptford Township Police Department
Meritorious Service Medal	(2)	Deptford Township Police Department
Honorable Service Medal	(1)	Deptford Township Police Department
Life Saving with Valor Award Medal	(3)	Deptford Township Police Department
Life Saving Award Medal	(3)	Deptford Township Police Department
Canine Commendation Medal	(1)	Deptford Township Police Department
Good Conduct Medal	(3)	Deptford Township Police Department
Meritorious Service Medal	(1)	Gloucester County Police Awards Committee
Unit Commendation Medal	(1)	Gloucester County Police Awards Committee
Honorable Discharge Medal	(1)	Gloucester County Police Awards Committee
Distinguished Citizen Award	(1)	Gloucester County Police Awards Committee
Unit Commendation Medal	(2)	Gloucester County Fire Chief's Awards Committee
Meritorious Service Award	(1)	Federal Bureau of Investigation
County Proclamations	(2)	Gloucester County Board of Chosen Freeholders
Service Award	(1)	Gloucester County PBA Local #122
Service Award	(1)	Gloucester County Prosecutor's Office
Numerous Letters of Commendation from Federal, State, County and Local Police/ Fire Agencies		

**PERSONAL INFORMATION**

***Last Updated: March 24, 2008***

AG

Eric S. Farley

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## MANAGEMENT/OPERATIONS/AUTOMATION/LOGISTICS

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### Overview

Over 25 years of successful experience and leadership with a reputation for meeting challenging objectives and goals. A practical and focused individual recognized for character, leadership and practicality. A proven and verifiable record and many accomplishments within:

- Directing and Leading during incidents
- Fire Instructor, Gloucester County Fire Academy
- Gloucester County Fire Chiefs Association
- Gloucester County E.M.S. Administrator Committee

### Professional Experience

#### Westville Fire District, 1998 - Present

**Career EMT/Fire Inspector/Fire Fighter** - Perform all duties required for the position, which include duties such as driver/operator of all apparatus, fire inspections, pre-plans, daily apparatus inspections, fire fighting and EMS. Provide fire prevention training for local businesses, which includes fire extinguisher training to employees.

Youth Week-Sixth grade from Parkview Elementary school elects heads of local government (i.e. Mayor and Council, Borough Administrator, Borough Clerk, Borough Tax Collector, Chief of Police, Fire Chief, etc.) in order to learn election process as well as responsibilities of government officials. Responsible for preparation of Fire Department for visit of children for an evening. Children receive tour of Fire Station and apparatus, responsible for lesson on fire safety and also responsible for establishing a drill to include children's participation.

Fire Prevention-Elementary School education for grades K through sixth. Duties include, but not limited to classroom display of fire prevention on powerpoint presentation. Overview of 9-1-1 system, display of equipment worn by fire fighters, smoke room for students to crawl through, the "get out and stay out" of fire prevention as well as equipment and apparatus displays and demonstrations.

#### Borough of Westville, 1998 - 2002

**Housing Inspector** - Perform State housing inspections as governed by the Department of Community Affairs as a local official. Inspections are of all multi-family dwelling units within the Borough of Westville

#### Mars Graphics Services, Incorporated, 1993 - 1998

**Warehouse Manager** - Responsible for daily operations of multiple use warehouse. Duties included shipping and receiving, data entry of paper received and calculation of paper disbursement.

#### Eliason Construction, 1988 - 1993

**Carpenter** - Minor repairs, remodeling, framing, demolition and new construction

*Training &  
Development:*

- Fire Fighter I, Camden County Fire Academy, January 1986, December 1990, March 1991, March 1995
  - Propane Fire Fighting, Camden County Fire Academy, June 1988
  - Emergency Response – Level I, Gloucester County Fire Academy, May 1990
  - Vehicle Extrication I, Camden County Fire Academy, May 1990
  - Fire Fighter I, Camden County Fire Academy, December 1990
  - Ladder Company Operations, Deptford Fire Department, July 1991
  - Hale Pump Maintenance, Montgomery County Fire Academy, February 1992
  - Incident Command System, National Fire Academy, March 1992
  - Structural Fire Fighting, New Jersey State Fire College, April 1992
  - Fire Fighter I, State of New Jersey, March 1995
  - Emergency Response/First Responder, Westville Fire Department, March 1996
  - General Safety Course, Camden County Fire Academy, April 1996
  - SCBA Smokehouse, Camden County Fire Academy, May 1996
  - Live Burn Safety Course, Camden County Fire Academy, May 1996
  - Advanced Ladder Co. Operations, Camden County Fire Academy, May 1996
  - Tactical Fire Fighter Operations, Camden County Fire Academy, May 1996
  - Fire Department Response to Co Alarms, Westville Fire Department, September 1996
  - Emergency Medical Technician, State of NJ – Department of Health, February 1997
  - FAST Team Concepts, Camden County Fire Academy, March 1997
  - Propane Fire Fighting, Camden County Fire Academy, April 1997
  - Auto/Truck Fire Seminar, Deptford Fire Department, November 1997
  - Coaching the Emergency Vehicle Op, Deptford Fire Department, February 1998
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- Techniques of Fire Fighter Rescue, IAFF Local #3249, February 1998
  - Scott S.C.B.A Maintenance, Camden County Fire Academy, November 1998
  - Roof Operations, Camden County Fire Academy, November 1998
  - ICS Module I (Orientation I-100), Westville Fire Department, February 1999
  - Level I Fire Responder Awareness, NJ State Police, June 1999
  - Fire Ground Technologies, Squad Company 18 – FDNY, December 1999
  - Fire Ground Tactics, FDNY, March 2000
  - Advanced Pump Operations, Camden County Fire Academy, June 2000
  - Basic Rope Rescue, Camden County Fire Academy, June 2000
  - Forcible Entry, Camden County Fire Academy, June 2000
  - Aircraft/Mass Casualty Incident Prep, S.J. Transportation Authority, October 2000
  - SCBA Training and Fit Test, Westville Fire Department, Yearly 1992 – Present
  - Right to Know, Westville Fire Department, Yearly 1993 – Present

*Training Continued:*

- Infectious Disease Control, Westville Fire Department, Yearly 1996 – Present
- CPR, Westville Fire Department, Bi-Yearly 1996 – Present

*Certifications:*

- Fire Fighter I, New Jersey Division of Fire Safety, Obtained March 1995
- CPR, American Red Cross, Obtained March 1996
- First Responder, American Red Cross, Obtained April 1996
- Fire Instructor/Level 2, New Jersey Division of Fire Safety, Obtained May 1997
- Fire Inspector, New Jersey Division of Fire Safety, Obtained May 1997
- Fire Official, New Jersey Division of Fire Safety, Obtained February 1998
- Emergency Medical Technician B, Department of Health, Obtained February 1998
- Emergency Medical Technician D, Department of Health, Obtained May 1998
- State Housing Inspector, NJ Department of Community Affairs, Obtained September 1998

*Operations &  
Logistics:*

Responsible for controlling the procurement of durable and expendable items under the budget.  
A recognized expert in planning and executing complex operations with 100% accuracy and success

*Volunteer Work:* **Union Fire Company No. 1, Westville, NJ, 1986 – 1987**  
Junior member of the fire company until merger of Union Fire Company and Independent Fire Company to the Westville Fire Department

**Westville Fire Department, Westville, NJ, 1988 – Present**  
Assisting in the prevention and suppression of fires, as well as, protection of life and property. On call and responding to numerous calls year round. Qualified driver/operator of all apparatus. Responsibilities include, but not limited to driver training, program implementation and safety issues. As line officer duties also include incident command weekends. Held positions from Junior fire fighter to presently, Assistant Fire Chief.

**Deptford Township Fire District, Deptford, NJ, July 1996**  
Assist with Extrication I course sponsored by the Fire District. Taught air bags, high and low pressure as well as jacks and cribbing. Assist with Fire Fighter II course and taught the pump module portion of the course, as well as, burn building safety officer and instructor for class sponsored by Deptford Township Fire District

**Wenonah Fire Company, Wenonah, NJ, April 1999**  
Establish FAST Team Operations drill for the Fire Company. Taught general establishment of FAST Company, tools needed for performance, communications and fire ground duties and operation of the team

**National Park Fire Department, National Park, NJ, July 1999, 2000, 2001**  
Perform SCBA Training and Fit Test for Department Certification. Taught Scott 2.2 respiratory protection program

**Haddon Heights Fire Company, Haddon Heights, NJ, August 1999**  
Taught control and stoppage of activated sprinkler suppression systems

**Brooklawn Fire Company, Brooklawn, NJ, November 1999, 2000, 2001**  
Performed SCBA Training and Fit Test for Department Certification. Taught Scott 2.2 respiratory protection program

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*Education* Gateway Regional High School, 1984 - 1988

Woodbury Heights, NJ

High School Diploma, Academic Courses

*References and Supporting Documentation Furnished Upon Request*

# William L Ross Jr.

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**Objective**

To provide protection, safety and education in the public safety field to which I have been selected and to meet the objectives that have been tasked.

**Experience**

1996-Present Gloucester County Clayton, NJ

**Senior Public Safety Telecommunication**

- Supervise staff of 7 Public Safety Telecommunications
- See that all 9-1-1 and other emergency and non emergency phone calls are answered within state and local guidelines and statutes
- Dispatch all fire and emergency medical agencies in the county
- Coordinate sending appropriate resources to incidents as they are called for or automatically dispatched in preplans

2008-Present Gloucester County Clayton, NJ

**Deputy Fire Coordinator**

- Assist County Fire Coordinator with duties assigned
- Assigned a region in the county to work with local fire chiefs to update The fire apparatus inventories to be added to the NJ Division of Fire Safety Equipment Database
- Make sure that all local mutual aid agreements, task force, and strike Team paperwork is properly documented and filed with the County Coordinator
- Respond when requested and work with incident commander to Assure all resources are accounted and requested for the Incident and that all paperwork is completed per the National Incident Management System (NIMS)

1996-1998 Woolwich Fire Company Swedesboro, NJ

**Fire Department Chief**

- Managed staff of 30 volunteer firefighters and emergency medical technicians
- Wrote and maintained Preplans/Sop's for high hazard incidents in response
- Coordinate all resources at emergency scenes
- Work with public officials in meeting needs of the municipalities
- Write Annual Budgets and Grants for Municipal Budget

**Qualifications**

State of New Jersey Division of Fire Safety                      Trenton, NJ

- Level Three Certificate National Incident Management System
- NJ Level II Fire Instructor Certification
- Planning Section Chief Certified -- Type 3 Incident (FEMA)
- NJ Emergency Medical Technician Certification since 1983
- NJ State Certified Firefighter (#101865)
- AHA CPR Certificate
- Additional Certificates available upon request

**Organizations:**

- Life Member Gloucester County Fire Chief's Association (Past Vice President)
  - Life Member Woolwich Fire Company Swedesboro, NJ
  - Deputy Chief Judge -- Delaware Valley Judges Association
  - Member of New Jersey Fire Chief's Association
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# Gregory A. Hurst

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<b>Objective</b>	To update my resume with the County of Gloucester Fire Coordinator's office		
<b>Work experience</b>	1979 - 2008	CITGO Asphalt Refining Company Occupation: Safety Supervisor	
	2008 – 2010	Nustar Asphalt Refining Company Occupation: Safety Manager	
	2010 – Present	NuStar Energy, LLC East Region Terminals Occupation: Health & Safety Manager	
<b>Education</b>	1971 - 1975	Paulsboro High School	Paulsboro, NJ Diploma
	1975 – 1977	Gloucester County College	Sewell, NJ Accounting Major
	1999	Columbia Southern University Certificate Program Certificate Received Environmental Compliance Manager	
	2001 - 2006	Kennedy Western University Bachelor Degree Safety Engineering	
	2002 -2005	National Association of Safety Professionals Certified Safety Manager Master Safety Administrator Other Certifications available upon request	

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**Local  
Emergency  
Response**

1976 -- 1986      Paulsboro Volunteer Fire Company # 1

Positions Held

Lieutenant 1978 -- 79,  
Captain 1979 - 80,  
Battalion Chief 1981 -- 1982, 1986,  
Paulsboro Fire Chief 1983 -- 1985  
Life Member

1986 -- Present      Thorofare Volunteer Fire Company #1

Positions Held

Lieutenant 1987 -- 89  
Captain 1989 - 1992  
Assistant Chief 1992 -- 1995  
Thorofare Fire Chief 1996 -- 2005  
Life Member

**Industrial  
Emergency  
Response**

1991 - 2008      CITGO Asphalt Refining

Team Member 1991 - 1995

ERT Leader 1996 - 2008

Corporate Response Member 1997 -- 2008

2008 -- Present      NuStar Energy LLC

ERT Leader 2008 -- 2010

Team Member 2010 - Present

Responsibilities --

Hazardous Material Response  
Confined Space Rescue  
Fire Response

**Certifications**

**Division of Fire Safety**

Firefighter 1

Fire Instructor Level 2

Incident Management I-400

Emergency Scene Decision Making

Hazardous Materials On Scene Incident Commander

Staging Area Manager Status Check in Recorder

**New Jersey State Police OEM/Homeland Security Branch**

Confined Space Operations – Trainer

CBRNE Awareness 06085

**Rescue Training Consultants**

Trench Rescue

**Rowan University**

Critical Management Skills 1 & 2

**New Jersey State Fire College**

~~Industrial Foam Firefighting~~

**CITGO Asphalt / NuStar Energy**

Hazardous Materials Technician/Specialist (24 Hour)

**NBC Training**

CBRNE (40 hour)

CASCAD, Back Pak and Blast Guard Training

**FEMA**

Health & Safety Officer: Train the Trainer

**Delaware State Industrial Fire Training**

Fire Brigade 1, 2

**Ansul Fire Training**

Fire Extinguishers

**Lamar University**

Industrial Fire Fighting

**Refinery Terminal Fire Company (San Antonio TX)**

Advanced Process Unit Fire Fighting

**Texas A&M - NFPA1081 Pro Board Certification**

Industrial Fire Brigade: Advanced Exterior

Texas A&M Industrial Fire Brigade Training

"Guest Instructor"

**Office of Homeland Security and Preparedness**

NJOHSP Port Security Awareness and Emergency response Training

**American Petroleum Institute**

Tank Entry Supervisor

Additional Certificates available upon request

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**Community  
activities**

Member of the Thorófare Volunteer Fire Company #1 Life Member (Past Chief), West Deptford Emergency Services Council (Current Chairperson), Gloucester County Fire Academy (New Jersey Certified Level Two Instructor) Life Member Gloucester County Fire Chiefs Association, Life Member New Jersey State Firemen Relief Organization, Paulsboro Volunteer Fire Company Life Member (Past Chief) Delaware Valley Safety Council (Past Vice Chairmen)

**Hobbies**

Golf, Bowling, Fishing

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### PROFESSIONAL SUMMARY

Highly effective leader with demonstrated success in the private, public and volunteer business segments in selling ideas, maintaining profitability and developing mutually beneficial long term relationships with clients, volunteers and staff.

### AREAS OF EXPERTISE

#### Developmental

- Designed and developed several courses for firefighter training program
- Provided civic groups with information and presentations on emergency response/management
- Instructor at Gloucester County Fire Academy (26 years) delivering programs in basic firefighting, instructional technique programs, Industrial training and hydraulics.
- Instructor at Camden County Fire Academy delivering specialized Industrial and Fire related courses.
- Instructor at Camden County Police Academy (2 years) delivering programs for basic recruit classes.

#### Organization

- Highly effective skills that ensured multiple projects were managed and delivered in timeframes established.
- Excellent follow up skills for managing staff to completion of high priority tasks
- Utilization of various tools, on-line calendaring, daily prioritization of tasks into ABC lists and folder and filing systems to effectively plan projects 6-8 months out to successful completion.

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### EMPLOYMENT HISTORY

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#### **A.A. Duckett, Inc., Glassboro, NJ**

21 Years

##### ***President*** (2001 – 2009)

Operational leadership for all aspects of the organization including; budgeting, sales/service efforts, executing changes as required based on measured results and experience and staff management for an average of 65 full time employees, including a unionized workforce.

Vice President (2000 – 2001)

Sales Manager (1999 – 2000)

Sales Engineer (1988 – 1998)

#### ***City of Camden Police Department***

10 Years

*Detective*

### COMMUNITY LEADERSHIP

#### **Gibbstown Volunteer Fire Department**

1981 - present

*Fire Chief and various officer positions*

The responsibilities as Chief included all administrative duties i.e., budgeting, volunteer recruitment and retention, working with civic organizations and obtaining outside funding from industry. Daily Emergency Related duties.

**Township of Greenwich - Office of Emergency Management**

2000 – present

*Coordinator*

Responsible for the overall emergency preparedness of Township for the residents as well as commercial/industrial concerns by working closely with local, county and state government.

**Gloucester County College - Gloucester County Fire Academy**

1985 - present

*Instructor*

**Camden County Fire Academy**

2009 – present

*Instructor*

**Camden County Police Instructor**

2 Years

**ORGANIZATIONS**

Gloucester County Fire Chiefs Association (Past President)  
Delaware Valley Fire Chiefs Association (Past President)  
Gibbstown and Paulsboro - Community Alliance Panel (GAP- CAP)  
American Legion Post (Woodbury)  
New Jersey Emergency Management Association

**EDUCATION**

Associates Degree Program  
Camden County College  
Advanced Leadership Program  
Babson Executive College  
New Jersey Certified Public Manager

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**Training Certifications**

- New Jersey State Certified Fire Service Instructor
- FEMA I-400 Certification
- New Jersey State Certified Hazardous Material Awareness and Operations Instructor
- New Jersey Confined Space Awareness & Operations Certified
- START Rescue, Inc. Trained Technical Rescue
- MFRI Trained Trench Rescue
- New Jersey State Certified Chemical Biological Radiological and Nuclear Trainer
- New Jersey State Certified Trainer for Instructional Techniques
- FEMA Certified NIMS Planning Section Chief
- National Fire Academy Certified Incident Management Trainer
- Certified Everyone Goes Home Instructor
- OSHA Certified Fork Lift Instructor

A10

**RESOLUTION APPOINTING A REPRESENTATIVE AND ALTERNATE  
TO THE GLOUCESTER COUNTY INSURANCE COMMISSION (GCIC)**

**WHEREAS**, the Gloucester County Insurance Commission (hereinafter "GCIC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq; and

**WHEREAS**, the GCIC has previously adopted Rules and Regulations per resolution March 10, 2010; and

**WHEREAS**, the County is a participating member of the GCIC; and

**WHEREAS**, in accordance with said Rules and Regulations the GCIC has requested participating members designate a representative and alternate representative for attendance and participation in the GCIC meetings and other activities deemed necessary from time to time.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Chosen Freeholders as follows:

The following persons are designated as representative and alternate to the GCIC for the 2012 Fund Year:

1. Anthony Fiola (representative)
2. George Hayes (alternate)

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 28, 2011 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DiLELLA, CLERK**

A-10

# GEORGE E. HAYES

## EDUCATION

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|--|----------------------------------|-------------------|
| 2008-2011  | <b>Rutgers University</b>        | New Brunswick, NJ |
| <ul style="list-style-type: none"><li>▪ Completion of several Financial Management courses with the Center for Government Services while working towards achieving a Certified Municipal Finance Officer certificate</li></ul> |                                  |                   |
| 2000-2003  | <b>Rowan University</b>          | Glassboro, NJ     |
| <ul style="list-style-type: none"><li>▪ Masters degree in Business Administration (MBA)</li><li>▪ College of Business accredited by AACSB International</li></ul>  |                                  |                   |
| 1994-1998  | <b>Saint Joseph's University</b> | Philadelphia, PA  |
| <ul style="list-style-type: none"><li>▪ Bachelor of Science degree in Accounting</li><li>▪ College of Business and Department of Accounting accredited by AACSB International</li></ul>  |                                  |                   |

## WORK EXPERIENCE

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- |   |                                 |                |
|---|---------------------------------|----------------|
| November 2003 – Present   | <b>The County of Gloucester</b> | Woodbury, NJ   |
| <i>Accountant</i>   |                                 |                |
| Perform various fiscal functions for the Treasurer's Office. Responsibilities include:  |                                 |                |
| <ul style="list-style-type: none"><li>▪ Reviewing budget requests and providing budget recommendations for a multitude of County departments</li><li>▪ Preparation of schedules for the Annual Financial Statements and the Annual Audit</li><li>▪ Fiscal supervision of various Accountants, Accounting Assistants, and clerical employees throughout the County</li><li>▪ Consulting with various County department heads regarding budgetary matters</li><li>▪ Performing journal entries and budget transfers to maintain the County financial records system</li><li>▪ Monitoring department payroll, operating, and capital spending to ensure accuracy</li><li>▪ Monitoring various County revenue accounts to ensure a maximization of revenue intake</li><li>▪ Review and analysis of grant applications, grant expenditures, and grant revenues</li><li>▪ Consulting and negotiating with outside entities regarding various County fiscal matters</li><li>▪ Assisting outside CPA firms during their audit engagements</li></ul> |                                 |                |
| June 1998–November 2003   | <b>PFPC Inc.</b>                | Wilmington, DE |
| <i>Senior Investment Accountant</i>   |                                 |                |
| Performed various accounting functions. Responsibilities included:  |                                 |                |
| <ul style="list-style-type: none"><li>▪ Working with complex domestic and international mutual funds; including bond, equity, and money market</li><li>▪ Preparing of daily cash position and regulatory information while reconciling cash and receivables</li><li>▪ Developing of monthly financial statements for client funds while serving as the focal point for client requests</li><li>▪ Assisting outside CPA firms during their audit engagements</li><li>▪ Communicating and resolving problem issues among accounting, custody, and transfer agent areas</li><li>▪ Assisting in the training of new accountants in all aspects of the mutual fund system</li></ul>  |                                 |                |

## COMPUTER SKILLS

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- Proficient in Microsoft Office programs including Word, Excel, Access, and Power Point
- Skilled in the use of Microsoft Outlook, Internet Explorer, and Adobe



ALL

**RESOLUTION APPOINTING THOMAS BIANCO AND HUGH GARRISON  
TO THE GLOUCESTER COUNTY UTILITIES AUTHORITY**

**WHEREAS**, there is a requirement to appoint members to serve on the Gloucester County Utilities Authority; and

**WHEREAS**, there exists two vacancies on the Gloucester County Utilities Authority.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders that **THOMAS BIANCO** be hereby appointed as a member of the Authority, to fill the unexpired term of Josephine Myers, which term shall commence immediately and shall terminate February 1, 2013; and

**BE IT FURTHER RESOLVED** that **HUGH GARRISON** be hereby appointed as a member of the Authority, to fill the unexpired term of Dave Shields, which term shall commence immediately and shall terminate February 1, 2015; and

**BE IT FURTHER RESOLVED** that said appointment(s) be subject to and contingent upon strict compliance by the appointees to all applicable State and County financial/ethical disclosure laws, rules, regulations and requirements.

**ADOPTED** at a regular meeting by the Board of Chosen Freeholders of the County of Gloucester held on December 28, 2011 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**BY:** \_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

\_\_\_\_\_  
**ROBERT N. DiLELLA, CLERK**

**OBJECTIVE:** To be appointed to the Gloucester County Utilities Authority Board

**QUALIFICATIONS:** Twenty-two years of real estate experience • Commercial and consumer sales • Submit bids and proposals • Estimating • Lead generation • Market analysis and marketing • Advertising via printed media • Dynamic public speaker • Interact with contractors • Computer literate • Read blue prints • Effective user of Time Management • Problem solving • Customer service • Consultative sales skills • Sales planning • Generate reports • Known among my peers and employers for my organizational skills and my ability to handle multiple projects

- Effective trainer and teacher. Train new salespeople in successful sales techniques, legal issues, and computer usage.
- Ability to identify client needs and exceptionally strong closing skills has resulted in exceeding all personal sales goals for 22 consecutive years.
- Ability to promote customer loyalty and attain rapid acquisition of a "following" by providing personalized service before and after the sale.
- Extremely competitive. Played varsity football and varsity soccer while attending Boston University.

**EXPERIENCE:** GLOUCESTER COUNTY OFFICE OF ASSESSMENT  
Inspect residential, commercial, and farmland and forward the information to the tax assessors.  
**Field Inspector** 2011-present

GLOUCESTER COUNTY ECONOMIC DEVELOPMENT  
Visit businesses in the county and assess their needs with employees, expansion, and development.  
**Business Retention & Development** 2009-2011

THE GLICK AGENCY CLAYTON, NJ  
Sell and lease commercial and residential property and property management.  
**Sales Representative** 1986 to 2009

VINFEN CORPORATION BOSTON, MA  
Own and manage group residence homes for emotionally disturbed people.  
**Rehabilitation Counselor** 1985 to 1986

BOSTON UNIVERSITY BOSTON, MA  
An institution of higher learning.  
**Manager, Case Center** 1981 to 1985

**EDUCATION:** BOSTON UNIVERSITY BOSTON, MA  
Bachelor of Science Degree in Rehabilitative Services 1985

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**AFFILIATIONS:**

Council President, Borough of Clayton (Present)  
Gloucester County Parks & Recreation Advisory Council Member  
Former President, Clayton Board of Education (2007)  
Member, Clayton Elks  
Former Volunteer, Clayton High School Boys and Girls Varsity Soccer Teams

**References available upon request**

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A11

## Hugh Garrison

<b>Objective</b>	Seeking a board position in order to further my professional growth as well as contributing to the success of Gloucester county.
<b>Work Experience</b>	<p><b>Confidential Assistant to the Director of IT, October 2003 – Present</b> <b>County of Gloucester, Woodbury, New Jersey</b></p> <ul style="list-style-type: none"><li>• Oversaw and managed the Maintenance and troubleshooting of county servers.</li><li>• Managed the inventory of all software and equipment.</li><li>• Delegated work orders to employees.</li></ul> <p><b>Committeeman, January 2002 – Present</b> <b>Township of West Deptford, West Deptford, New Jersey</b></p> <ul style="list-style-type: none"><li>• Liaison to Parks and Recreation, Water and Sewer, and Public Works departments.</li><li>• Oversaw the completion of the Water and Sewer Project, West Deptford Skate Park, Riverwinds kayak launch, and salt and brine shed.</li><li>• Briefed high level officials in resolving township issues regarding budgets, timelines, and employ issues.</li><li>• Overseeing the review of monthly water and sewer reports.</li></ul> <p><b>Line Technician, June 1997 – October 2003</b> <b>Comcast, Woodbury, New Jersey</b></p> <ul style="list-style-type: none"><li>• Managed a large service area for the maintenance and troubleshooting of IT services.</li><li>• Installation of Internet service and digital television equipment.</li></ul>
<b>Education</b>	<p><b>Cisco Networking Training, July 2004</b> <del>Atlantic City Convention Center</del> Atlantic City, New Jersey</p> <p><b>Microsoft Server Training, July 2004</b> Atlantic City Convention Center Atlantic City, New Jersey</p> <p><b>Technology Support Specialist Training, May 1998</b> Camden County College Cherry Hill, New Jersey</p> <p><b>Fiber Optic Training, November 1998</b> Comcast Training Center Burlington, New Jersey</p> <p><b>High School Diploma, June 1983</b> Camden County Technical Vocational School Pennsauken, New Jersey</p>
<b>Computer Skills</b>	MS Word, MS Excel, MS PowerPoint, MS Exchange, Numara Track It, Team
<b>References</b>	Available upon request.

B1

**RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER INCREASE #2-  
FINAL WITH DEFALCO & BISCONTI, INC., IN THE AMOUNT OF \$27,079.85  
REGARDING COUNTY ENGINEERING PROJECT #02-11SA**

**WHEREAS**, the County of Gloucester (hereinafter the "County") previously received public bids for the construction of the Reconstruction of County Culvert 4-D-6, Oak Grove Road, County Route 671 over Grand Sprute Run, Woolwich Township, County of Gloucester (hereinafter "County"), Engineering Project #02-11SA (hereinafter the "Project"); and

**WHEREAS**, a contract for the Project was awarded by the County to DeFalco & Bisconti, Inc. (hereinafter "DeFalco"), with a mailing address of 725 Old White Horse Pike, Atco, NJ 08004 (hereinafter the "Contract"); and

**WHEREAS**, Vincent M. Voltaggio, P.E., County Engineer, has recommended a Change Order Increase #2-Final, which will increase the total amount of the Contract of \$606,651.25 for the Project by \$27,079.85, resulting in a new adjusted total Contract amount of \$633,731.10; and

**WHEREAS**, the said change order is necessitated by final "as-built" quantities to reflect actual field conditions, including supplemental items for additional tree removal, thrie beam, and detectable warning surface and imported fill, all resulting in the increase of the Contract amount; and

**WHEREAS**, the Purchasing Agent for the County has certified the availability of funds in the amount of \$27,079.85, pursuant to C.A.F. #11-11779, which amount shall be charged against budget line items C-04-01-016-165-16205 (\$1,643.75) and C-04-07-012-165-16205 (\$25,436.10) for a total of \$27,079.85.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester, as follows:

1. The hereinabove referenced Change Order Increase #2-Final to increase the County's Contract with DeFalco for the Project in the amount of \$27,079.85, resulting in a new total adjusted contract amount of \$633,731.10, be, and the same hereby is, approved; and
2. The Director of the Board, and the Clerk of the Board, be and are hereby authorized and directed to execute said Change Order for the aforementioned purposes on behalf of the County; and
3. The Director of the Board, and the Clerk of the Board, be and are hereby authorized and directed to execute any required New Jersey Department of Transportation Local Aid Federal Aid Change Order Increase #2-Final regarding the Contract for the Project.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester and State of New Jersey held on Wednesday, December 28, 2011, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ATTEST:**

**ROBERT M. DAMMINGER, DIRECTOR**

**ROBERT N. DILELLA, CLERK**

COUNTY OF GLOUCESTER  
P. O. Box 337  
Woodbury, N. J. 08096

B1

## Certificate of Availability of Funds

TREASURER'S NO. 11-11779 DATE December 14, 2011  
C-04-01-016-165-16205 (\$1,643.75)  
C-04-07-012-165-16205 (\$25,436.10)  
BUDGET NUMBER - CURRENT YR        B        DEPARTMENT Engineering

AMOUNT OF CERTIFICATION \$27,079.85 COUNTY COUNSEL August Knestant, Esq.

DESCRIPTION:

Contract Change Order #02-Increase, Final for final "as-built" quantities to reflect actual field conditions. Supplemental Items for additional tree removal, three beam, detectable warning surface and imported fill in association with the Reconstruction of County Culvert 4-D-6, Oak Grove Road over Grand Sprute Run, Woolwich Township, County of Gloucester, Engineering Project 02-11SA.

VENDOR: DeFalco & Bisconti, Inc.

ADDRESS: 725 Old White Horse Pike

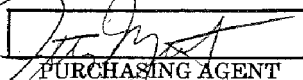
Atco, NJ 08004



DEPARTMENT HEAD APPROVAL

Vincent M. Voltaggio, P.E.,  
County Engineer

APPROVED

  
PURCHASING AGENT

RETURNED TO DEPARTMENT  
NOT APPROVED

DATE PROCESSED

12-21-11

Meeting Date: December 28, 2011

Form SA-1

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
LOCAL AID PROJECT  
CHANGE ORDER NUMBER 2 FINAL  
STATE AID PROJECT**

<b>PROJECT</b>	Reconstruction of County Culvert 4-D6, Old Oak Grove Rd, Cty.# 871 over Raccoon Creek Tributary
<b>MUNICIPALITY</b>	Woolwich Township
<b>COUNTY</b>	Gloucester
<b>CONTRACTOR</b>	DeFalco & Bisconti, Inc

In accordance with the project Supplementary Specification the following are changes in the contract.  
The reductions and extras are adjustments in the contract quantities to meet the actual constructed field quantities.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Prices</u>	<u>Amount</u>
<b>REDUCTIONS</b>				
3	Silt Fence	147	\$2.00	\$294.00
8	72"x48" Public Works Project Signs	2	\$1,000.00	\$2,000.00
34	Beam Guiderail	70	\$28.00	\$1,960.00
55	Epoxy Waterproofing Clearcoat, Parapet And Retaining Walls	283	\$8.00	\$2,547.00
				<b>\$6,801.00</b>
<b>SUPPLEMENTALS</b>				
58S	Thrie Beam	2	\$2,000.00	\$4,000.00
59S	Tree Removal	1	\$5,500.00	\$5,500.00
60S	Detectable Warning Surface	8	\$40.00	\$320.00
61S	Imported Fill for Unsuitable Material at Shoulders	1	\$3,120.00	\$3,120.00
				<b>\$12,940.00</b>
<b>EXTRAS</b>				
15	Erosion Control Blanket	481	\$8.00	\$3,848.00
16	18"CMP	5	\$50.00	\$250.00
18	Roadway Excavation, Unclassified	20	\$40.00	\$800.00
22	9"x18" Vertical Curb	15	\$32.00	\$480.00
23	Concrete Sidewalk, 4" thick	107	\$10.00	\$1,070.00
26	Dense Graded Aggregate Base	50	\$7.00	\$350.00
27	Superpave Hot Mix Asphalt 19 M64 Base Course 4"	50	\$21.00	\$1,050.00
28	Superpave Hot Mix Asphalt 12.5 M64 Surface Course 2"	50	\$14.00	\$700.00
29	Tack Coat	20	\$2.50	\$50.00
40	Traffic Stripes, Long Life, Epoxy Resin	102	\$1.00	\$102.00
41	Topsoling, 4" Thick	431.8	\$18.00	\$7,772.40
42	Fertilizing and Seeding, Type A	431.8	\$2.00	\$863.60
43	Straw Mulching	431.8	\$2.00	\$863.60
44	Non-Vegetative Surface, 4" Thick, Bituminous Concrete	4.8	\$20.00	\$96.00
47	Concrete in Structure, Retaining Walls	1.43	\$800.00	\$1,144.00
50	Reinforcement Steel in Structures (correction from Change Order 1)	1	\$1.25	\$1.25
52	7'x2'-10" Corrugated Alum. Structural Plate Arch Pipe	4	\$375.00	\$1,500.00
				<b>\$20,940.85</b>
<b>Reductions</b>				\$6,801.00
<b>Supplementals</b>				\$12,940.00
<b>Extras</b>				\$20,940.85
<b>Total Change</b>				<b>\$27,079.85</b>

Amount of Original Contract \$557,980.00  
Amount of Original Contract + Change Order No. 1 \$606,651.25  
Amount of Original Contract + Change Order No. 1 & 2 Final \$633,731.10

13.5800% Increase

Vincent M. Voltaggio, P.E. \_\_\_\_\_ Date \_\_\_\_\_  
Gloucester County Engineer

Robert M. Dammingner \_\_\_\_\_ Date \_\_\_\_\_  
Freeholder Director

(Contractor) \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
(District Engineer)  
(Local Highway Design)

**COUNTY OF GLOUCESTER**  
**CHANGE ORDER FORM**

1. Name & Address of Vendor: DeFalco & Bisconti, Inc.  
725 Old White Horse Pike,  
Atco, New Jersey 08004
2. Description of Project or Contract: Reconstruction of County Culvert 4-D-6,  
Old Oak Grove Road, County Route 671,  
over Raccoon Creek Tributary,  
Woolwich Township, Gloucester County
3. Date of Original Contract: June 2, 2010
4. P.O. Number: P.O. # 10-05633
5. Amount of Original Contract: \$ 557,960.00
6. Amount of Previously Authorized Change Order No 1. \$ 48,691.25
7. Amount of this Change Order: \$ 27,079.85
8. New Total Amount of Contact  
(Total of Numbers 5, 6 & 7 Above) \$ 633,731.10
9. Need or Purpose of this Change Order: Final Asbuilt quantities to reflect actual  
field conditions. Supplemental items for additional tree removal, thrie beam,  
detectable warning surface & imported fill

This change order requested by \_\_\_\_\_ on \_\_\_\_\_  
(Department Head) (Date)

Accepted by \_\_\_\_\_ on \_\_\_\_\_  
(Vendor) (Date)

Approved by the Board of Chosen Freeholders, County of Gloucester

Attest:

\_\_\_\_\_  
Robert N. DiLella, Clerk

By: \_\_\_\_\_  
Robert M. Damminger, Director

**TO ALL VENDORS:**

THIS CHANGE ORDER IS NOT OFFICIAL NOR AUTHORIZED UNTIL SUCH TIME AS THIS CHANGE ORDER IS ACCEPTED BY THE BOARD OF CHOSEN FREEHOLDERS, COUNTY OF GLOUCESTER WITH APPROPRIATE RESOLUTION.